

Contact Instructional Development

University of Massachusetts Dartmouth
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<http://www.umassd.edu/cits/instructional/development/>
idteam@umassd.edu



CITS

Instructional
Development

Service Offerings

Instructional Development Staff

Damon Gatenby
Technical Support Specialist
508.910.6882
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Jen Riley
Faculty Instructional Development Coordinator
508.999.8279
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Tracey Russo
Instructional Designer
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Matt Sylvain
Instructional Development Blended Librarian
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CITS/Instructional Development

The CITS/Instructional Development team promotes and supports the use of instructional technologies across all teaching/learning environments (face-to-face, blended and fully-online classrooms). The team assists faculty in assessing and selecting appropriate learning software to meet the learning outcomes of their courses. The team helps faculty and staff learn to use a variety of instructional software from simple presentation tools to our complex course management system software, myCourses. The team also designs, implements and maintains flexible, technology-enhanced learning spaces, which include the IT classrooms, computer classrooms and public access computing labs and distance learning facilities.

How can Instructional Development assist you?

- Implement effective course site design and adaptation.
- Provide training for specialized software applications and equipment.
- Convert existing course content into web-ready formats.
- Design and incorporate multimedia, such as audio, video, animations and simulations into course sites.

Support and Consultation

The Instructional Development team members are available for assistance with online course design (fully online and blended) and development, multimedia and technology integration, and technical assistance to faculty using myCourses. Schedule individual consultations or stop by during our scheduled drop-in sessions.

Drop-in help

All Drop-in sessions are held in Dion-109.

Drop-in help hours:

Tuesday and Thursday: 12:00p - 4:00p

Wednesday: 9:00a - 1:00p

Phone

General assistance, course requests, and technical issues:
(508) 999-8501

Training, course design consultation: (508) 910-6544

Multimedia development/conversion: (508) 910-6882

Email

For general questions: idteam@umassd.edu

For assistance with myCourses: mycourseshelp@umassd.edu

Workshops Offered

Instructional Development offers a variety of workshops throughout the year in the following areas: online teaching and learning, asynchronous communication strategies, myCourses (formerly WebCT), and Web 2.0 tools.

Check <http://www.umassd.edu/cits/workshops/> for dates and times.

myCourses Vista Online Teaching and Learning Strategies Course

Two week online training course with two face-to-face meetings.

Adding Audio to Your Course

Effective Strategies for Using the Discussion Board

Live Conferencing with Horizon Wimba Live Classroom

Teaching with the Tablet PC

myCourses Assessment Tool

myCourses Assignment Tool

myCourses Course Design

myCourses Grading Tool

myCourses Selective Release

Specialized Software

Instructional Development has several specialized software applications for faculty and staff use.

All software listed is installed on the *Faculty Media Development Station* in Dion 109, unless otherwise noted.

Respondus - myCourses quiz creation application. Create myCourses quizzes, exams and surveys with ease.

Available for installation on all faculty computers.

Installed on all Dion 109 workstations.

Articulate - Convert PowerPoint presentations into web-ready interactive Flash applications.

Captivate - Create interactive software simulations or demonstrations.

Audacity - Easily record and edit audio clips.

Installed on all Dion 109 workstations.

CDex - Extract clips from audio CDs as MP3 files.

Installed on all Dion 109 workstations.

Camtasia - desktop capturing with audio.

Available Equipment

Instructional Development has equipment and computer peripherals available for faculty and staff use.

All equipment is available in Dion 109, unless otherwise noted.

Camcorder - Record video to be delivered online, DVD or as part of a multimedia presentation.

Wireless Microphone System - Record lectures, guest speakers or speeches wirelessly. *Available for loan.*

Headset Microphones - Record high fidelity lecture notes or narrate PowerPoint presentations. *Available for loan.*

Digital Camera - Shoot computer ready still images for print, presentation or internet use.

Flatbed scanner - Scan images or convert text materials into PDF or editable word documents.