



How to View Advisee Grades By Term



Advisors will be able to view past and current grades by Term for their advisees as well as Term Statistics and Cumulative Statistics for their overall coursework on the Advisee Grade Inquiry page.

- Step 1.** Begin by logging on to the ISIS application by entering your ISIS User ID and Password. Navigate to the **Student Advisee Roster** page.



SA Self Service → Learning Management → Home → Learning Management View Advisee Information

The **Student Advisee Roster** page opens.

Student Advisee Roster

Brian Coughlin University of Mass Lowell

Select from ****Student Details**** to view a Degree Progress Report, Enrollment Appointments, Unofficial Transcript, Transfer Credit Report, Term Grades or Class Schedule.

*Sort By:

ID	Name and Email	Career	Program		
00000001	Brady, Brendon S	Undergraduate	Arts & Sciences	**Student Details**	Go
00000020	Jones, Elijah G	Undergraduate	Arts & Sciences	**Student Details**	Go
00000010	Smith, Marissa A	Graduate	Arts & Sciences	**Student Details**	Go
00000023	Jones, Thomas	Undergraduate	Arts & Sciences	**Student Details**	Go
00000013	Smith, Maria T	Undergraduate	Arts & Sciences	**Student Details**	Go
00000026	Jones, Dana O	Undergraduate	Arts & Sciences	**Student Details**	Go
00000004	Brady, Peter M	Undergraduate	Arts & Sciences	**Student Details**	Go
00000024	Jones, Oliver S	Undergraduate	Arts & Sciences	**Student Details**	Go
00000006	Brady, Marissa A	Undergraduate	Arts & Sciences	**Student Details**	Go
00000022	Jones, Maria F	Undergraduate	Arts & Sciences	**Student Details**	Go
00000005	Brady, Margaret A	Undergraduate	Arts & Sciences	**Student Details**	Go
00000025	Jones, Frances M	Undergraduate	Arts & Sciences	**Student Details**	Go
00000007	Brady, Paula S	Undergraduate	Arts & Sciences	**Student Details**	Go
00000014	Jones, Martin P	Undergraduate	Arts & Sciences	Class Schedule	Go
00000008	Brady, Jonah C	Graduate	Arts & Sciences	Degree Progress	Go
00000021	Jones, Brian C	Undergraduate	Health Professions	Enrollment Appointments	Go
00000002	Smith, Peter A	Undergraduate	Arts & Sciences	Grade Inquiry	Go
00000019	Jones, Helen P	Graduate	Arts & Sciences	Transfer Credit Report	Go
				Unofficial Transcript	Go
				Student Details	Go

- Step 2.** Locate the specific student record.

- Step 3.** Select **Grade Inquiry** from the ****Student Details**** drop down menu for that



student.

Step 4. Click .

The **Advisee Grade Inquiry – Select Term** page opens.

Advisee Grade Inquiry

Select Term

Frances Jones

Term	Academic Career	Institution
2005 Spring	Contin. Studies & Corp. Educa	University of Mass Lowell
2000 Summer	Contin. Studies & Corp. Educa	University of Mass Lowell
2000 Winter	Contin. Studies & Corp. Educa	University of Mass Lowell
1999 Summer	Contin. Studies & Corp. Educa	University of Mass Lowell
2005 Spring	Undergraduate	University of Mass Lowell
2002 Spring	Undergraduate	University of Mass Lowell
2001 Fall	Undergraduate	University of Mass Lowell
2001 Spring	Undergraduate	University of Mass Lowell
2000 Fall	Undergraduate	University of Mass Lowell
2000 Summer	Undergraduate	University of Mass Lowell
2000 Spring	Undergraduate	University of Mass Lowell
2000 Winter	Undergraduate	University of Mass Lowell
1999 Fall	Undergraduate	University of Mass Lowell
1999 Summer	Undergraduate	University of Mass Lowell
1999 Spring	Undergraduate	University of Mass Lowell
1998 Fall	Undergraduate	University of Mass Lowell

Step 5. Click the **Term** link of the Grades you want to view.



Step 6. The **Advisee Grade Inquiry** page for that student opens.

Advisee Grade Inquiry							2004 Fall	
Frances Jones							University of Mass Lowell	
Undergraduate								
42 296	Class Nbr	Sect	Course Title	Component	Grading Basis	Official Grade	Units Earned	
	19112	201	History American Lit III	Recitation	Graded	C	3.00	
42 415	Class Nbr	Sect	Course Title	Component	Grading Basis	Official Grade	Units Earned	
	19127	201	Young Adult Literature	Recitation	Graded	D	3.00	
42 424	Class Nbr	Sect	Course Title	Component	Grading Basis	Official Grade	Units Earned	
	19128	201	Shakespeare II	Recitation	Graded	BC	3.00	
E1 371	Class Nbr	Sect	Course Title	Component	Grading Basis	Official Grade	Units Earned	
	16995	201	Educational Psychology	Recitation	Graded	AB	3.00	
Term Statistics								
Courses Attempted	Units In Progress	Units Taken Toward GPA	Units Taken Not Toward GPA	Units Passed Toward GPA	Grade Points	Current GPA	Academic Standing	
4								
Cumulative Statistics								
Total Taken Toward GPA	Total Taken Not Toward GPA	Total Passed Toward GPA	Total Grade Points	Cumulative GPA				
79.000	52.000	67.000	169.000	2.139				
Select a Different Term								
<input type="button" value="Cancel"/>								

Step 7. Click the **Class Subject/Catalog Number** link for more detail on a class.

The **Advisee Grade Inquiry – Course Description Page** opens.

Student Grade Inquiry	
Course Description	
Shakespeare II	42 424
"	
A study of selected histories, comedies, and tragedies not covered in 42.243. Shakespeare I is not a prerequisite."	
Return	



Note: Click **Return**, and then **Select a Different Term** links to view Grades for another Term or to return to the Advisee Roster. The 'Back' button is not recommended for use in Faculty Self Service.

End Procedure



**HOW TO VIEW ADVISEE GRADES BY TERM
GLOSSARY**

Career:	The track of all academic work by a student at an institution (e.g., GRAD- Graduate, UGRD- Undergraduate, CSCE- Continuing Education (Lowell Only)).
Catalog Number:	The Catalog Number associated with the overall course in the catalog. The unique identifier that designates the course in the Course Catalog. Generally paired with the Subject Area code within a department listing. <i>Do not confuse the Catalog Nbr with the Class Nbr.</i>
Class Nbr: (Number)	A unique identifier for class section or component offerings of a course that are used by students to register for classes. Class Numbers are assigned to every class section offered in a term, and are found on the Schedule of Classes. <i>Do not confuse the Class Nbr with the Catalog Nbr.</i>
Course Component:	Identifies the type of class being offered, i.e., Lab, Lecture, Seminar or Studio. Courses can contain multiple components such as lecture, discussion, and lab.
Course Title:	The Title of the course. This displays in the Course Catalog, Schedule of Classes and on the transcript, etc.
Courses Attempted:	The number of courses registered for this term by the student.
Cumulative GPA:	An average of a student's grades overall where the grades have been converted using a grade scale.
Cumulative Statistics:	Statistical information for the entire student record.
Current GPA:	An average of a student's grades this term where the grades have been converted using a grade scale.
Grading Basis:	<ol style="list-style-type: none">1. The basis of how the student is graded.2. This determines what grades are valid for any particular student.3. Classes may be designated as GRADED (default), PASS/NO PASS, credit no/credit (CNC) or satisfactory/unsatisfactory (SUS).4. The student may have elected the option to take a class as Pass/Not Pass vs. Graded. For those students, the Pass/Not Pass Basis would be listed.5. If the student takes a course outside their career (e.g. Undergrad student taking a Graduate class) their grade basis may differ from the other students in the class.
Grade Points:	The credits earned in classes this term, multiplied by the grade received in the class.
Institution:	The highest level of academic structure. Each Institution (e.g. UMass Boston UMBOS, UMass Dartmouth UMDAR, UMass Lowell UMLow) offers different careers and programs and processes differently than other Institutions operating in the same database.



Name:	The name (Last, First) of the student record being viewed.
Official Grade:	The Grade saved on the student's record upon grade posting.
Sect: (Section)	A specific offering of a course component within an academic term. Some courses (e.g. Freshmen Writing) have many sections while others (e.g. Senior Seminars) have only one section. The section number of the class the instructor is teaching.
Subject: (Subject Area Code)	The Subject Area of the course or the code used to represent a subject or area of instruction.
Term Description:	The term in which the class is offered. The description includes term and year, i.e., Spring 2004. (Also displays as 2004 Spring).
Term Statistics:	Statistical information for this Term.
Total Grade Points:	The edits earned in classes overall, multiplied by the grade received in the class.
Total Passed Toward GPA:	The number of units (credits) taken for a grade for which the student received a passing grade.
Total Taken Toward GPA:	The number of units (credits) taken for a grade overall. Classes that are Audited or taken PASS/NO PASS, credit no/credit (CNC) or satisfactory/unsatisfactory (SUS) would not apply to a student GPA.
Units Earned:	The units or credits a course carries, and that a student has earned in that course.
Units taken Toward GPA:	The number of units (credits) taken for a grade this term. Classes that are Audited or taken PASS/NO PASS, credit no/credit (CNC) or satisfactory/unsatisfactory (SUS) would not apply to a student GPA.