

## 2007-2008 Verification Worksheet Instructions

Each year, in a process called verification, a selected group of students must provide additional documentation to determine the accuracy of their financial aid application. Your 2007-2008 financial aid application has been selected for verification. Please complete the enclosed verification worksheet (both sides) and submit it along with the following documents for processing:

### **For Dependent Students:**

- ✓ 2007-2008 Dependent Verification Worksheet
- ✓ **Signed** parent(s) 2006 federal tax return (including all tax schedules/forms) if filed
- ✓ Parent(s) 2006 W-2 forms (even if federal tax return not filed)
- ✓ **Signed** student 2006 federal tax return (including all tax schedules/forms) if filed
- ✓ Student 2006 W-2 forms (even if federal tax return not filed)
- ✓ Documentation regarding untaxed benefits received by student and/or parent in 2006 (social security, unemployment, welfare, etc.) if applicable

### **For Independent Students:**

- ✓ 2007-2008 Independent Verification Worksheet
- ✓ **Signed** student/spouse 2006 federal tax return (including all tax schedules/forms)
- ✓ Student/Spouse 2006 W-2 forms (even if federal tax return not filed)
- ✓ Documentation regarding untaxed benefits received by student in 2006 (social security, unemployment, welfare, etc.) if applicable

**If you do not have a copy of a 2006 federal tax return, contact the IRS at 1-800-829-1040 to request a copy.**

Verification documents should be submitted as soon after notification as possible. Late submissions may result in a reduction in financial aid eligibility.

If, as a result of verification, your financial need changes, appropriate adjustments to your financial aid award will be made and an updated financial aid award will be forwarded to you.

Please complete and attach all required documentation and return to:

University Enrollment Center  
University of Massachusetts Dartmouth  
285 Old Westport Road  
Foster Administration Building, First Floor Lobby  
North Dartmouth, MA 02747-2300

If you need further assistance, please contact the University Enrollment Center at (508) 999-8857 or (508) 999-8866.