

REQUESTS FOR PROPOSALS
for
THE CHANCELLOR'S PUBLIC SERVICE FUND AND UMASS PUBLIC SERVICE
ENDOWMENT GRANTS

Proposals are now being requested for the Chancellor's Public Service Fund and The UMass Public Service Endowment Grants

Chancellor's Public Service Fund and UMass Public Service Endowment Grants are intended to enhance the University's public service mission by supporting the delivery of public services through specific community projects. As in the past, \$50,000 is available this year from the Chancellor and the UMass Public Service Endowment.

It is expected that this money will support a relatively small number of projects that address important, if not critical, community needs. Such needs may be related to economic development, crime control and deterrence, substance abuse treatment and reduction, school dropout rate reduction, and environmental protection. Grantees are expected to contribute to national discussions of the public service role of universities and to influence public service activities elsewhere. Up to \$10,000 may be requested, previous awards have ranged from \$1,500 to \$8,800.

Proposals are to be submitted to the Office of Research Administration in Room 011, Foster Administration Building, by Friday, March 14, 2008 at 4:00 p.m. 15 copies are required. Proposals are reviewed by a committee jointly appointed by the Provost and the Faculty Senate.

Review Criteria:

Eligibility:

- All full-time faculty and librarians are eligible to submit a proposal. Investigators are limited to one proposal as either a principal investigator or co-investigator.
- Priority will be given to projects that address important if not critical needs of the community.
- Priority will be given to projects that are likely to contribute to national discussions of the public service role of universities and that influence public service activities elsewhere.
- The projects may also contribute to instruction and learning, research and interdisciplinary collaborations.
- Recipients of a previous UMass Public Service grant may apply. A list of Public Service awards received during the past five years must be included along with a description of the project and the results of the project. (See additional proposal details below.)
- Acceptable use of funds includes release time, equipment purchases, materials and supplies, travel, undergraduate and graduate student support.
- Projects resulting in personal gain (e.g. contracts to do consulting) will not be funded.

Time Period: Awards are issued for one year from July 1, 2008 through June 30, 2009.

Reporting: A final project report is required by September 30, 2009.

Publications: All publications should acknowledge support of the Chancellor's Public Service Fund and UMass Public Service Endowment Grants

The proposal should consist of the following:

Proposal Routing Form: The Proposal Routing Form should be completed and signed by all the appropriate individuals and accompany the proposal. The form can be found at http://www.umassd.edu/grants_contracts/proposalroutingform.pdf.

Cover Sheet: The cover sheet should include:

- Project Title.
- Proposed project period (beginning and ending dates).
- Funds requested
- Name, title, and signature of the principal investigator and co-investigators
- Academic unit, campus address, and campus telephone of the principal investigator.

Abstract: The abstract should be one page or less and should summarize the project and expected accomplishments

Proposed Budget and Narrative: An itemized budget narrative which describes the budget line items and amounts, and explains the benefit of the expenditures to the project must be provided together with the names, percent effort devoted to the project and duties of all known key personnel.

Previous Internal Funding: List any previous internal funds received from UMass Dartmouth or the UMass system, results of the work, publications resulting from the work and any subsequent related funding requested or received from external sponsors. Copies of final reports resulting from previous awards must be included.

Human or Animal Subjects: The proposal should indicate if animal or human subjects will be utilized. An IRB or IACUC application must be submitted on or before the proposal due date. Approval must be received from the IRB or IACUC prior to release of funds and establishment of a PeopleSoft Project account.

Project Description and Narrative: The narrative should be no longer than five pages and should describe the proposed project in enough detail to be reviewed by reviewers from different disciplines. Required components of the narrative are:

Introduction - Brief introduction of the proposed work and background

Significance of the proposed work – Describe the targeted community need and explain how it affects the community,

Methodology – Describe the procedures that will be followed in carrying out the project

Expected results – Describe what the project will accomplish, how it will enhance the effectiveness of public service efforts and our understanding of them

Needs Assessment - Assess past and current efforts to address the need here and elsewhere

Description of your relevant experience and contributions (refereed publications, service learning experience and community service)

References – provide as needed

Biographical Summary

Please contact the Office of Research Administration at X8953 for assistance and questions.