MEMORANDUM

To: All
From: Mohammad A. Karim, Provost and Executive Vice Chancellor for Academic & Student Affairs, Chief Operating Officer
Date: December 20, 2013
Subject: Allowable Expenditures from Facilities & Administration (F&A) Recovery Accounts and Fixed Price Contract Residuals

The intent of returning residual amounts from fixed-price sponsored programs and that generated from the Facilities & Administration Costs (known otherwise as Indirect) to researchers is to enhance the overall research infrastructure at the University of Massachusetts Dartmouth. Under normal circumstances, fixed-price contract residuals and/or recovered F&A funds may not be used as faculty salary.

Appropriate uses of these funds should be in support of research and scholarship, to include:

1. Development of new funding for sponsored projects and programs;
2. Expenditures not reimbursed by the grant or contract agency;
3. Reimbursement of grants and contract expenditures disallowed by the granting agency;
4. Dissemination of results from grants and contracts;
5. Instructional symposia and program development related to grants and contracts;
6. Increase university research capabilities including information resources;
7. Provide matching funds for new contracts or grants;
8. Support research administrative and management services;
9. Develop intellectual property;
10. Build and/or renovate research facilities, use for operating or building maintenance, or use for purchase of equipment to support research;
11. Professional society memberships;
12. Conference or workshop attendance to present a paper to develop professional contacts (P.I.'s and Student Research Assistants), or to meet with prospective funding agencies;
13. Purchase of resources (books, software, journals, equipment, repairs, etc.) used by projects;
14. Stipends and/or payment of curriculum support fees for Student Research Assistants;
15. Clerical and/or technical support for grant supports, grant development and/or grant accounting;

Uses other than the above will require prior approval from the Provost.