Professor Emeritus Guidelines

The rank of Professor Emeritus is an honorary appointment made by the Chancellor upon the recommendation of the Department faculty, the Department Chair, and the Dean, and in consultation with the Provost, to recognize sustained contributions in teaching, scholarship and/or service throughout a faculty member's career.

Within six months before or after retirement, each faculty member who fulfills the following conditions may be considered for recommendation to emeritus status:

1. Is officially retiring/retired (permanently) from the University of Massachusetts;
2. Holds the rank of Professor with tenure;¹
3. Has completed at least ten (10) years of service to the University;¹ and
4. Has consistently maintained performance expectations of a full professor.

Those who meet the above conditions may be nominated for Emeritus status by recommendation of a majority of his/her department. The Chairperson will transmit the recommendation and supporting materials including a justification, citation and a current CV to the appropriate Dean. The Dean shall confirm the nominee’s eligibility for Emeritus status and forward a recommendation to the Provost. The Provost shall review the recommendations with the Chancellor who will make the final decision and inform the faculty member. In the event of a favorable decision, the Chancellor shall bestow the title of Professor Emeritus/Emerita at the last Faculty Senate meeting of the year of faculty retirement. However, Emeritus status is made official by issuance of the appropriate payroll form which effects a change in status.

Emeritus status is an honored privilege and responsibility which may be used for professional purposes and for participation in academic convocations and events.

The rights and privileges extended to emeritus faculty shall include:

1. Faculty listing in the University catalogue and a directory of Emeritus Professors.
2. Faculty privileges in the University library, including the issuance of a faculty ID card.
3. Internet, E-mail and other computer access.
4. If space is available, office space and access to the University's laboratories for the purpose of research.
5. Faculty privileges in attending the university's social, cultural, and athletic events.
6. A free parking permit upon request.

¹ In exceptional circumstances, the Chancellor may confer Emeritus status on other meritorious faculty who have made extraordinary contributions to the fulfillment of the mission and programs of the University.