



FINANCIAL AID SERVICES

**2011 - 2012 SATISFACTORY ACADEMIC PROGRESS APPEAL FORM**

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

I wish to regain my eligibility for financial aid for the Spring 2012 semester. The following is why I failed to meet SAP and what has changed to allow me to meet SAP at the end of the next evaluation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that this appeal is subject to review by Financial Aid Services and that approval or denial of this request will be based on information contained in my appeal as well as a complete, signed academic plan. Please note that this appeal must also be signed by the Dean's Office of my college or Academic Advising Office at the time my contract is completed.

Financial Aid Services staff will review the information I provide and will respond via email regarding my continued eligibility for financial aid.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Reviewed by:**

\_\_\_\_\_  
Dean's Office/Academic Advising Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Return this SAP Appeal Form and a copy of completed Academic Plan by **February 3, 2012** to:

Financial Aid Services  
UMass Dartmouth  
285 Old Westport Road  
North Dartmouth, MA 02747

**ACADEMIC PLAN**

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Please complete this academic plan with your Academic Dean/Advisor if you wish to be considered for financial aid at UMass Dartmouth during the **SPRING 2012** semester.

This is:  Initial Academic Plan  Revised Academic Plan

1. I will earn a minimum Grade Point Average (GPA) of \_\_\_\_\_.
2. I will not withdraw from courses listed on this academic plan without consulting with my Academic Dean/Advisor.
3. I will receive a grade for each course I take. I understand that incompletes are not allowed.
4. I will enroll in no more than 4 courses for the semester including:  
 \_\_\_\_\_
5. I may need to repeat the following courses in order to improve my grade point average:  
 \_\_\_\_\_
6. I will discuss the need for tutoring in the following courses:  
 \_\_\_\_\_
7. I give permission to my Academic Dean/Advisor to contact my professors for progress reports.
8. I will meet with \_\_\_\_\_ each month during the semester to discuss my academic progress. I will provide a written self-assessment of my progress in my classes including test scores, upcoming exams, workload and attendance.
9. I will visit \_\_\_\_\_ by \_\_\_\_\_ for the first monthly meeting and I will meet once per month and other times as necessary. It is my responsibility to make and commit to these monthly meetings.
10. I understand that I must submit a **signed** Satisfactory Academic Progress Appeal Form and a **signed** Academic Plan.
11. I understand that I must submit a written appeal to my Academic Dean/Advisor to change this academic plan and to explain what has happened to make the change(s) necessary and how I will be able to make academic progress based on these changes. The Academic Dean/Advisor must submit the revised written SAP Appeal and the revised Academic Plan to the Financial Aid Office for their review. I understand that revised academic plans may still adversely affect my continued eligibility for financial aid.
12. I understand that failure to follow this academic plan may result in academic dismissal and/or cancellation of financial aid from the university and that this plan is valid for one semester only. After the semester has ended, I understand that my transcript will be reviewed to determine if I have fulfilled the terms of this academic plan and whether I may continue to receive financial aid.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dean's Office/Academic Advising Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Please return completed and signed form by **Friday, February 3, 2012** to:  
 Financial Aid Services  
 UMass Dartmouth  
 285 Old Westport Road  
 North Dartmouth, MA 02747