UMass Dartmouth Faculty-led Study Abroad Program Request DRAFT

Name of Faculty Leader: __________________________________________________________
Academic Department: _________________________________________________________
Request Date: ________________________________________________________________

This is a request for the academic department to offer the following study abroad course
teaching next year. In addition to course development and instruction, the faculty member agrees
to oversee program execution on-site, student advising and support, and financial
management of the logistics.

The program will fulfill major requirement ___________________________ and/or
University Studies requirement __________________________ and meets University
Studies 5b criteria.

Name of Program: _____________________________________________________________
Winter or Summer Intersession Course? ____________________________
Spring or Fall Campus Course w/embedded field experience abroad? ________
Names of any additional faculty instructors: ______________________________________
Name of any host or affiliated institution: _________________________________________
Dates of proposed program: ___________________________________________________
Targeted number of students: _________________________________________________
Proposed course name/s, number, credits: _______________________________________

(Prior to approval of a study abroad program, any new course curriculum must be
developed and approved by the academic department. Attach the curriculum proposal
and state the status – pending or date approved.)
List any College/Department resources requested: _________________________________

Faculty Leader Signature/date: ________________________________________________

The Department agrees that the estimated number of students is realistic and will
promote this program as one of a small number of recommended study abroad options
for majors during this term. Administrative support for faculty expense reports will be
provided as with any other faculty travel.

Dept. Chair Signature/date: ___________________________________________________

The College supports the application of this faculty member to represent UMass
Dartmouth in the role of student group leader as well as instructor. The program
concept aligns with College priorities. The program budget is designed to break even:
When final bills are reconciled if there are remaining funds those will accrue in the name
of the College for future use and if the College operates the program at a loss, the
difference will be covered by the College.

Dean of College Signature/date: ______________________________________________

15 Jul 2013 kk