ELIGIBILITY for DEFERRED TUITION & FEES

Full-Time Financial Aid Students: Deferments may be granted to matriculating students only (students who have been accepted into a degree program) and have evidence of having applied for financial aid. PCE students must have a degree application on file and have applied for financial aid.

Employer Sponsored: Payment may be deferred until the end of the semester for students eligible for employer sponsored reimbursement. The student must present a letter from the employer at the time of registration. Payments must be received by the University within 30 days of grades being posted. Students are responsible for payment if they fail to meet the grade requirement by the employer.

REGULATIONS for DEFERRED TUITION & FEES

1. The financial obligations for this registration must be paid, whether or not the student attends classes.
2. If no withdrawal form is completed by the student and any grade is awarded at the end of the term, including a W, F or I, 100% of tuition and fees are due.
3. Before a student can receive a grade report, a transcript, or register for a new term at the University of Massachusetts Dartmouth, the entire balance due from previous term(s) must be paid.

REFUND POLICY INFORMATION

http://www.umassd.edu/pce/registrationcosts/withdrawalsandrefunds
Withdrawal forms are available at the University Enrollment Center or may be FAXED to us, using our printable Withdrawal Form at http://www.umassd.edu/pce/registrationcosts/withdrawalsandrefunds/. Telephone requests cannot be accepted as notification of withdrawal; a written notice with a signature is required.

Face to Face Credit Course Refunds:
Refunds are based upon the date of withdrawal from the class:
1. Before the start of the semester: 100% of tuition and fees will be refunded, less the $30 registration fee.
2. Before the second class meeting: 80% of tuition will be refunded; fees are non-refundable.
3. Before the third class meeting: 50% of tuition will be refunded; fees are non-refundable.
4. After the third class meeting: No refunds of tuition or fees will be permitted.

Online & Blended Credit Course Refunds:
Students should be aware that access to online and blended courses may be delayed 1-2 business days from time of registration. Consequently, all late registrations are with faculty approval only and are not eligible for any refunds. Refunds are based upon the date of withdrawal from the class.
1. Before the start of the semester: 100% of tuition and fees will be refunded, less the $30 registration fee.
2. First day of semester: 100% of tuition will be refunded; fees are non-refundable.
3. Second day of semester: 80% of tuition will be refunded; fees are non-refundable.
4. Remainder of add/drop period: 50% of tuition will be refunded; fees are non-refundable.
5. After add/drop period: No refunds of tuition or fees will be permitted.

University policy requires the withholding of all credits, educational services, issuance of transcripts, and certifications of academic records from any person whose financial obligations to the University (including delinquent student accounts, deferred balances, and liability for damage) are due and/or unpaid. If any overdue obligation is referred either to the University Collection Department or to an outside agency or attorney for collection efforts and/or legal suit, the debt is increased to cover all reasonable costs of collection, including collection agency, attorneys’ fees, and court costs. By registering for any class in the University, each student accepts and agrees to be bound by the foregoing University policy as applied to any preexisting or future obligation to the University.

In the event that third party payments or financial aid are not received by UMass Dartmouth Professional & Continuing Education; students retain responsibility for payment of tuition and fees.

I have read and understand these obligations to the Professional & Continuing Education for granting me a deferment.

__________________________________________  ______________  _______________________
Student ID#  Semester  Phone #

__________________________  _______________________
Name  (please print)  Date of Birth

__________________________________________  _______________________
Signature  Date

University Enrollment Center ■ 285 Old Westport Rd. ■ North Dartmouth, MA 02747 ■ Ph 508-999-8857
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