DEAN’S APPROVAL FOR 3RD ATTEMPT OF A COURSE

Name: _____________________________________________________________________

Student ID: ___________________________________________________________________

Student Email: _____________________________________________________________________

Course: _____________________________________________________________________

Student-Selected Section (enter course number from COIN): _________________________

(Note: This section must be open at the time this form is delivered to the Registrar. If the
class is closed, the student must obtain a permission number from the professor teaching the
class prior to submitting this form.

By signing this form the student is aware that any previous enrollments and grades received
will remain on their transcript. Only the most recent grade received will be used to calculate
overall GPA.

Student’s Signature/Date: _________________________________

Dean’s Signature of Approval/Date: _________________________________

This form must be delivered to the Registrar’s Office. Foster Administration Building, 1st
floor, Room 116.