How Student Organization Funding works at UMass Dartmouth

Each group has two different accounts:

Organization Budget Account- Your org account is where all monies from SGA (formerly Student Senate) allocations are located. The account number for this account is also your organization’s Speed Type number to be used on Reserve-It.

Fund Raising Account- The fund raising account is where you can deposit any funds raised for the group. To do this, bring the money to Barbara Costa in the SAIL office and she will deposit it into your account.

Making Expenses- When your group makes expenses the amount is deducted from the sum of the two accounts. so simply never spend more than you have in both accounts. In order to make expenses you must borrow the Pro-card from Barbara, please email her far in advance as all the groups use a limited amount of pro-cards.

Reimbursements- the University prefers to avoid reimbursements as they can be time consuming, so please do not make any purchases with personal money unless advised to do so by Barbara.

Balance Inquiry- In order to check your account balance you may email Barbara at bcosta@umassd.edu, she will get back to you as soon as possible. It takes some time to run the report so please be patient by emailing her instead of coming into the office to ask for it.

SGA Funding:
There are two sources of funding from SGA, your Organization Budget Allocation and Senate Funded Programs.

Twice yearly, in the spring and the fall, SGA holds budget hearings.

Spring Budget Hearings- This is the primary set of Budget Hearings. Organization Treasurers must meet with a representative from the SGA Finance Committee and submit a request for the amount of funding they need for the following year. These are then voted on by SGA and allocations are made from the SGA fund for the following year.

Fall Budget Hearings- The purpose of Fall Budget Hearings is to allow organizations to receive additional funding for the spring semester. It is also an opportunity for groups that missed Spring Budget Hearings to request a budget.

Senate Funded Programs (SFP) - Any Student Organization, SAIL Org, or Individual may request specific program funding from senate. In order to do so, you must download and fill out a SFP request form from Student Senate’s SGMS page. It is advised to compose a formal proposal to supplement the SFP form if the amount of the request exceeds one thousand dollars.

Monthly Budget Reports- All Senate Recognized Organizations are mandated to complete and submit a monthly budget report every month. The form can be found on Senate’s SGMS page. Each month treasurers and presidents are notified, the report is due ten days prior to the notification.