ELIGIBILITY for DEFERRED TUITION & FEES for EMPLOYER SPONSORED STUDENTS

Requirement for deferment: Deferments may be granted to matriculating students only, that is, students who have been accepted into a degree program.

Length of deferment: The student must present a letter from the employer at the time of registration. Payment may be deferred until the end of the semester for students eligible for employer sponsored reimbursement. Payments from students or employers must be received by the University within 30 days of grades being posted. If a student fails to earn the grade required by the employer, the student is responsible for payment.

REGULATIONS for DEFERRED TUITION & FEES

1. If no withdrawal form is completed by the student and any grade is awarded at the end of the term, including a W, F or I, 100% of tuition and fees are due.
2. Before a student can receive a grade report, a transcript or register for a new term at the University of Massachusetts Dartmouth, the entire balance due from the previous term(s) must be paid.

REFUND POLICY INFORMATION
http://www.umassd.edu/extension/tuitionandfees/withdrawalandrefundpolicy

Withdrawal forms are available at the University Enrollment Center or may be faxed, scanned and emailed to us, using our printable Withdrawal Form at http://www.umassd.edu/extension/tuitionandfees/withdrawalandrefundpolicy/. Telephone requests cannot be accepted as notification of withdrawal; a written notice with a signature is required.

Face to Face Credit Course Refunds:
Refunds are based upon the date of withdrawal from the class:
1. Before the start of the semester: 100% of tuition and fees will be refunded, less the $30 registration fee.
2. Before the second class meeting: 80% of tuition will be refunded; fees are non-refundable.
3. Before the fourth class meeting: 50% of tuition will be refunded; fees are non-refundable.
4. During and after the fourth class meeting: No refunds of tuition or fees will be permitted.

Online & Blended Credit Course Refunds:
Refunds are based upon the date of withdrawal from the class.
1. Before the start of the semester: 100% of tuition and fees will be refunded, less the $30 registration fee.
2. First day of semester: 100% of tuition will be refunded; fees are non-refundable.
3. Second day of semester: 80% of tuition will be refunded; fees are non-refundable.
4. Remainder of add/drop period: 50% of tuition will be refunded; fees are non-refundable.
5. After add/drop period: No refunds of tuition or fees will be permitted.

University policy requires the withholding of all credits, educational services, issuance of transcripts, and certifications of academic records from any person whose financial obligations to the University (including delinquent student accounts, deferred balances, and liability for damage) are due and/or unpaid. If any overdue obligation is referred either to the University Collection Department or to an outside agency or attorney for collection efforts and/or legal suit, the debt is increased to cover all reasonable costs of collection, including collection agency, attorneys’ fees, and court costs. By registering for any class in the University, each student accepts and agrees to be bound by the foregoing University policy as applied to any preexisting or future obligation to the University.

In the event that student or employer payments are not received by UMass Dartmouth University Extension; students retain responsibility for payment of tuition and fees.

I have read and understand these obligations to University Extension for granting me a deferment.

Student ID# __________________________  Semester __________________________  Phone # __________________________

Name (please print) __________________________

Signature __________________________  Date __________________________