

**UMass Dartmouth  
Student Activities, Involvement, & Leadership Office**

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**Co-Sponsorship Request**

Today's Date \_\_\_\_\_

**EVENT**

Name of Event or Talent \_\_\_\_\_  
Date of Event \_\_\_\_\_  
Time of Event \_\_\_\_\_  
Location of Event \_\_\_\_\_  
Rain Location \_\_\_\_\_

**ORGANIZATIONS INVOLVED**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TICKETS**

Number Required \_\_\_\_\_  
Sale Date(s) \_\_\_\_\_

**SERVICES NEEDED**

Set-up	Y - N
Custodial	Y - N
Hospitality	Y - N
Technical	Y - N
Marriott	Y - N
Student Security	Y - N
Police	Y - N

**ADMISSION**

Students \_\_\_\_\_  
General Public \_\_\_\_\_  
Night of Show \_\_\_\_\_

**PUBLICITY**

Flyers \_\_\_\_\_  
Banners \_\_\_\_\_  
Posters \_\_\_\_\_  
Torch \_\_\_\_\_  
Other \_\_\_\_\_

**MISCELLANEOUS**

Stage Rental	Y - N	Insurance	Y - N
Towels	Y - N	Decorations	Y - N
Staff Shirts	Y - N	Transportation	Y - N
Piano Tuner	Y - N	Dressing Room	Y - N

Estimated Total Cost \_\_\_\_\_

**ADDITIONAL/COMMENTS**

Requested Deadline  
for Response \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURES**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Student Organization President

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Student Activities Director