



UNIVERSITY OF MASSACHUSETTS DARTMOUTH PROCUREMENT MANUAL

9.3 - Radioactive - Radiation Products - Equipment

COMMODITY(s): Radioactive - Radiation Products - Equipment

DOLLAR LIMITS: Contact the Office of Environmental Health and Safety (EH&S) and Procurement for requirements

APPROVALS: Budget Authority, Environmental Health & Safety, Chemical Radiation Safety Committee, Procurement

PROCESS/INFO: All purchases of radioactive materials must be approved by the campus Director of Environmental Health & Safety, who is authorized by the Chancellor to approve purchases within authorized user limits. This is very important because by Federal regulation, the campus is allowed to maintain only a limited amount of radioactive material at any given time.

To this end, departments shall request approval from the Director of Health & Safety prior to beginning the procurement process for radioactive material or any related material or equipment.

The UMass Dartmouth NRC license allows users of radioactive materials to order and receive radioactive materials following approval from the Director of Environmental Health.

All users must also receive approval from the Radiation Safety Committee to order and receive these materials. Upon approval, users must send the Radiation Safety Officer notification of their intent to order and then provide a special receipt survey form when the items are received.

Prior notification of all purchases of Radiation Producing Equipment as described in the manual shall be made to the Director of Health & Safety. This is to insure proper installation and compliance within the limits of our license.

REQUISITIONS: Contact Procurement for requirements.

ACCOUNT & COMMODITY CODE(S)

Contact Procurement for appropriate codes.