

# DUAL ENROLLMENT APPLICATION

The entire application and sections must be complete in full in order to be processed. Please type or print clearly. Section I-X must be completed by the student. Section VIII must be completed by the High School Counselor.

Please return the completed application along with an official copy of the student's high school transcript to the attention of **Tracy Wallace, Director of Undergraduate Transfer Affairs** at **dual-enrollment@umassd.edu**, via separate password protected document. Please note hand written applications will not be accepted.

**Applications for the Maymester and Summer sessions are due Friday May 10th. Applications for the Fall 2024 semester are due Wednesday June 12th.**

## I Personal Information - All fields are required

Name		Last Name,	First Name,	Middle Initial
Home address			Apartment #	
City	State		Zip	
Date of Birth		Sex	Race / Ethnic Identity	
Social Security #				
E-Mail		Telephone		

**Please check the appropriate statement in regards to citizenship status:**

- I am a Citizen of the United States
- I have applied for or received Deferred Action for Childhood arrivals (DACA) status from the US Government
- I am a permanent resident of the United States with a valid I-551 from the country of \_\_\_\_\_  
Registration # \_\_\_\_\_ (please also enclose a copy)

I would like to receive admissions and marketing materials from UMass Dartmouth **Yes** **No**

## II Emergency Contact Information

Name		Relationship
Address (if different from above)		
Cell phone	Home phone	Work phone

### III High School Information

Name of school	Dates of attendance
Intended graduation date	Intended college major
Do either of your parents hold a Bachelor's Degree?	<b>Yes</b> <b>No</b>

### IV Previous College Experience

Have you participated in Dual Enrollment before?	<b>Yes</b> <b>No</b>	
College / University	City / State	
Credits earned	GPA	Dates attended

### V Important Signatures

By my signature, I certify that the information I have provided about my academic record and personal history is accurate and complete. Failure to disclose any required information could result in denial of admission from the university. I understand that along with this application I must supply my most current transcripts. I understand that if I am enrolled in a class and for any reason the class is canceled or I must withdraw I must inform the dual enrollment coordinator as well as my guidance counselor. I understand that I am responsible and obligated to inform my guidance counselor of my dual enrollment grades. However, I, the undersigned student and parent/guardian hereby authorize the University to release my grades to my high school guidance office if needed.

Student signature	Date
Parent / Guardian signature	Date

### VI Short Answer

Please attach a typed short response to the following question **on a separate piece of paper**:

**What do you hope to gain by participating in the Dual Enrollment program?  
If returning, what have you gained and how will you continue your growth in the program?**

## VII Course and Credits

Please rank in order of preference the courses you would like to take at the University. **Consult with your guidance counselor before choosing your classes.** Keep in mind that we mostly offer general education courses; science and math course availability is limited.

**You MUST rank three classes below as we cannot guarantee your first choice.** You can access the course schedule online at [umassd.edu/courselistings/](http://umassd.edu/courselistings/). Please do not list three different sections of the same course.

**There is the potential for some courses to fill prior to the timeline in which dual enrollment students are placed.** Keep this in mind and list three classes. Please do not list three different sections of the same course.

	Department Course #	Class # Section	Course Title	Days / Times
	Example Psychology 101	10973-01	Intro to Psychology	MWF 10:00 am
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____

## VIII High School Counselor

The student is classified as a:    **Senior**    **Junior**

The student's SASID# is \_\_\_\_\_

The student's current GPA is \_\_\_\_\_

Is this weighted?            **Yes**    **No**

Are there any classes the student cannot take?

Are there specific time blocks that work best for this student's schedule?

By my signature, I recommend this student to participate in Dual Enrollment at UMass Dartmouth

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## IX Acknowledgment of Additional Billing

I \_\_\_\_\_ acknowledge that courses being offered may be covered by CDEP funding of up to \$1,500 per student for one course. CDEP students choosing to enroll in more than one course are required to pay the cost of additional courses or providing funds available, the high school can cover the cost. If agreed upon by the high school to cover the cost, the university will invoice the high school payable at the start of the semester. Students not eligible for CDEP will be required to pay the cost of all courses registered for or have the high school cover the cost, providing fund availability. All students will be responsible for acquiring any required books, materials, and supplies. Additionally, if funding is available at the high school level, high school funds may apply. In the event the university does not receive funding for the CDEP program, the cost of participation would be the responsibility of the student or high school, pending funds available. Funds are never guaranteed and are dispersed on an as needed basis.

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Student signature

Date

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Parent / Guardian signature

Date

## X ADDENDUM TO DUAL ENROLLMENT APPLICATION

Due to issues with classes, especially class selections, these guidelines are being outlined so students know what is expected of them once they are admitted to the program. If accepted, the student is expected to participate in dual enrollment as we need to authorize their application and create their profile in our system prior to course registration. Please review these expectations prior to submitting your application. Once you sign this form you are agreeing to the terms and conditions of the program.

Please be advised that in applying for dual enrollment the student is agreeing to the following information:

- I will complete my application in full as I know that any application that is considered incomplete may not be considered for review
- I will have my application turned in on time as I know that any application that is turned in late may not be considered for review
- I will select three course options, understanding that I may not be placed into my first choice class
- I will appreciate the chance to earn college credit while I am in high school even if it is not in my desired class as other students do not have this same opportunity
- I will put my best effort forward in the class I am taking and be my own self-advocate
- I will make the best effort possible to attend orientation as the information presented is important to the overall program
- I will seek assistance through the professor and/or tutoring if I become overwhelmed by the class
- I will remain in the class I have been placed unless (1) there is a conflict with the course schedule at my school, in which dual enrollment will do its best to find a class that works with the new timetable or (2) I am failing the class and would like to take a withdrawal (W) rather than a failure (F)
- I acknowledge that if I drop the program at any time, except in the cases of course conflicts with my high school, applications for subsequent semesters will not be reviewed
- I will treat all those involved with the program in a professional and respectful manner
- I will not be guaranteed acceptance for the entire duration of my junior and senior year of high school career and know that applications must be resubmitted each semester and re-reviewed at that time
- I acknowledge that it is a privilege and not a right to be a participant of the dual enrollment program at University of Massachusetts – Dartmouth

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Student signature

Date