Ethics Commission Disclosure & Disgorgement Form

Name of Faculty Member: ____________________________________________________________

Title: __________________________________________________________________________

Department: ______________________________________________________________________

Name of text or other course materials to be assigned: ____________________________________________

Name of course: ______________________________________________________________________

# of student enrolled: __________________________________________________________________

Semester(s) for which authorization is sought: _________________________________________________

Anticipated amount of royalties or other earnings from these materials in this course: ______________________________________________________________________

SELECT ONLY ONE:

☐ DISGOREMENT: I hereby agree to donate all royalties earned from the assignment of the above-named materials to a campus student scholarship fund and forego any tax benefits.

Signature of Faculty Member: _____________________________ Date:________________________

FORWARD COPIES TO DEPARTMENT CHAIR, DEAN, AND INSTITUTIONAL COMPLIANCE

☐ DISCLOSURE: I hereby request a determination by the Provost that the assignment of the above-named materials, which I deem pedagogically appropriate, will not result in a financial benefit to me that is so substantial as to affect the integrity of my service to the Commonwealth of Massachusetts:

SIGNATURES REQUIRED:

Faculty Member: _____________________________ Date:________________________

Dept. Curriculum Committee: _____________________________ Date:________________________

Signature of Department Chair: _____________________________ Date:________________________

Signature of Dean: _____________________________ Date:________________________

Approved by: _____________________________ Date:________________________

Dr. Mohammad Karim, PhD., Provost