

UMASSD YOUNG ALUMNI COUNCIL
OPERATING GUIDELINES
as of 05.01.2022

PURPOSE

The purpose of the Young Alumni Council is to increase engagement with graduates of the last decade. YAC will seek to deepen the relationship between young alumni and UMass Dartmouth and prepare them for lifelong, active engagement. This council will collaborate to prioritize programming and communication for young alumni. The Young Alumni Council is a volunteer-based leadership group.

MEMBERSHIP

1. Composition

YAC can consists of up to 25 members. Members must be alumni of UMass Dartmouth within the ten years.

2. Term

Members serve a three-year term. Each member may serve up to two consecutive terms of office, resulting in six years of consecutive service. Each term begins on July 1 of the year in which the member is appointed and ends on June 30 of the year in which the member's term ends.

3. Member Identification, Nomination, and Recruitment

a. Identification

Potential members will be added to a list of candidates for consideration, vetting, and review by Executive Committee and Office of Alumni Relations. Current members are encouraged to submit alumni names for consideration. Institutional Advancement staff and select UMassD staff will also be asked for nomination recommendations. Interested alumni can submit their name to current Board members or Office of Alumni Relations for consideration.

b. Nomination

The Office of Alumni Relations will consider the identified alumni and produce a slate of candidates for discussion with the Internal Board Support committee. Candidates should be evaluated with the goal of creating a Board that is representative of the broader alumni population. The Membership Committee presents a list of nominees for appointment to be endorsed by the full Council at the January meeting.

c. Recruitment

Members of the Membership Committee will conduct a series of phone calls and/or video conferences with newly appointed members in coordination with the Director of Alumni Relations. The Committee members will explain the purpose and function of the Board and member expectations to prospective members and answer prospective member questions.

3. Vacancies

Vacancies on the Council shall be filled by the Executive Committee in consultation with the Director of Alumni Relations and the Membership Committee.

4. UMassD Alumni Employee Members

Up to three UMassD alumni who are currently employed by the College may serve concurrently as members.

BOARD LEADERSHIP

1. Officers

The Council shall have a President, a Vice President, and an Immediate Past President.

2. Selection

The Executive Committee selects a Vice President in consultation with the Director of Alumni Relations to be endorsed by the full Board at the Winter Meeting.

3. Term

The President is elected for a term of two years. The Vice President will ascend to the President or Co-President position upon the end of the President/Co-President's term.

BOARD STRUCTURE

1. Committees

The following are operating committees of the Council: Executive Committee, Membership Committee, Corsair Network Committee, and Events Committee. In consultation with the Director of Alumni Engagement, the Board may designate other committees as appropriate or as the work of the Board supports current institutional and Alumni Engagement priorities.

a. Executive Committee

Composed of the President, Vice President, and the Immediate Past President, the Executive Committee provides oversight of YAC and coordinates council functions. Meets as needed as a committee of the council. The committee collaborates with the Director of Alumni Relations on setting the agenda for all council meetings and oversees leadership succession

b. Membership Committee

The Membership Committee contributes to new membership identification and facilitates recruitment, orientation, development, and mentorship. The committee evaluates candidates with the goal of creating a Young Alumni Council that is representative of the broader alumni population.

c. Corsair Network Committee

The Corsair Network Committee will serve as a direct liaison between the Corsair Network and highly engaged young alumni. This includes overseeing Corsair Network ambassadors, generating content, and mentorship. The Office of Alumni Relations will rely heavily on this committee for value added content and ideas dedicated to engaging young alumni.

d. Outreach Committee

The Outreach Committee assists the Office of Alumni Relations with the ideation of in-person or virtual events. When appropriate, council members can be called upon to host, speak at, or assist in the execution of certain events. Members also spread awareness by sharing information and inviting alumni in their networks.

MEMBER RESPONSIBILITIES

1. Meeting Attendance

Attending and participating in meetings is essential to furthering the work of the Young Alumni Council. Attending at least four meetings per year in person or virtual is expected.

2. Committee Work

Members will select and serve on their preferred committee. Committees are intended to support institutional goals and alumni engagement efforts. Committees may have work that falls outside of the quarterly meetings each year and members are expected to make their best effort to attend or participate in committee work.

3. Alumni Ambassadorship

Members should be able to clearly articulate the mission, current priorities, and accomplishments of UMassD to serve as an ambassador on behalf of the university. The Director of Alumni Relations will provide members with timely information on a regular basis. Members are also expected to take part in any ambassador initiatives via social media or otherwise to raise awareness and spread the word about University news, events, and giving back.

4. Event Attendance

Members should make an effort to attend alumni programs and events, including Blue and Gold Weekend. Members also encourage other alumni to attend events by sharing information or personally inviting their network of alumni to take part.

5. UMassD Annual Fund

Alumni members are philanthropic role models for the alumni community and should be able to articulate the value of philanthropy for UMassD and its students. Alumni members are encouraged to express their commitment to UMassD in the form of a yearly gift to UMass Dartmouth.

6. Council Nominations

Members are encouraged to nominate alumni to be considered as potential new members who would be engaged, active participants in advancing the work of the council and the institution.

MEETINGS

1. Meetings

The Young Alumni Council meets four times a year. These meetings typically take place in October, January, April, and July. Meetings are generally virtual but in-person meetings during Blue and Gold Weekend in October is encouraged. Members are expected to attend at least three meetings per year in person or virtually or inform the President prior to an upcoming meeting of their inability to attend.

MISCELLANEOUS

1. Note

This is a working, living document that establishes an operational foundation for the Young Alumni Council. This document may be updated or amended as directed by the council or Office of Alumni Relations on an annual basis or as needed.