

Proposal Submission Guidelines

When submitting a full proposal to Tagus Press, be sure to include the following:

- (1) a cover letter with a concise description of the book (250 to 400 words), including the working title, your arguments, main topics, and themes and goals
- (2) a table of contents and one-paragraph description for each chapter
- (3) the approximate length of the manuscript, measured in words
- (4) examples or descriptions of any artwork, including the total number of illustrations proposed as well as estimated numbers of maps, figures, tables, and graphs
- (5) your sense of the potential audience(s) for the work
- (6) comparable and competing books and how your book differs and/or adds to existing works, whether in coverage, approach, or style
- (7) your timetable for completing the manuscript if it is not already completed
- (8) a CV or résumé
- (9) consideration of possible funding sources or “subventions” for the book

A word of clarification. The CPSC/TP seeks monetary support or “subventions” from established grant programs to help with the publication of books—particularly scholarly books—and encourages authors to help identify other sources, such as specialized foundations, programs within their home institutions, and government departments with special interest in the area of their research.

Our contracts detail the costs authors are required to cover. To summarize, author’s responsibilities include the costs of all permissions fees, for both textual and visual materials, the costs of all maps, and the costs of indexing. There may be further cost considerations depending on the estimated cost or the complexity of any given project.

- (10) if available, please provide a sample chapter and the introduction (if it is well drafted).