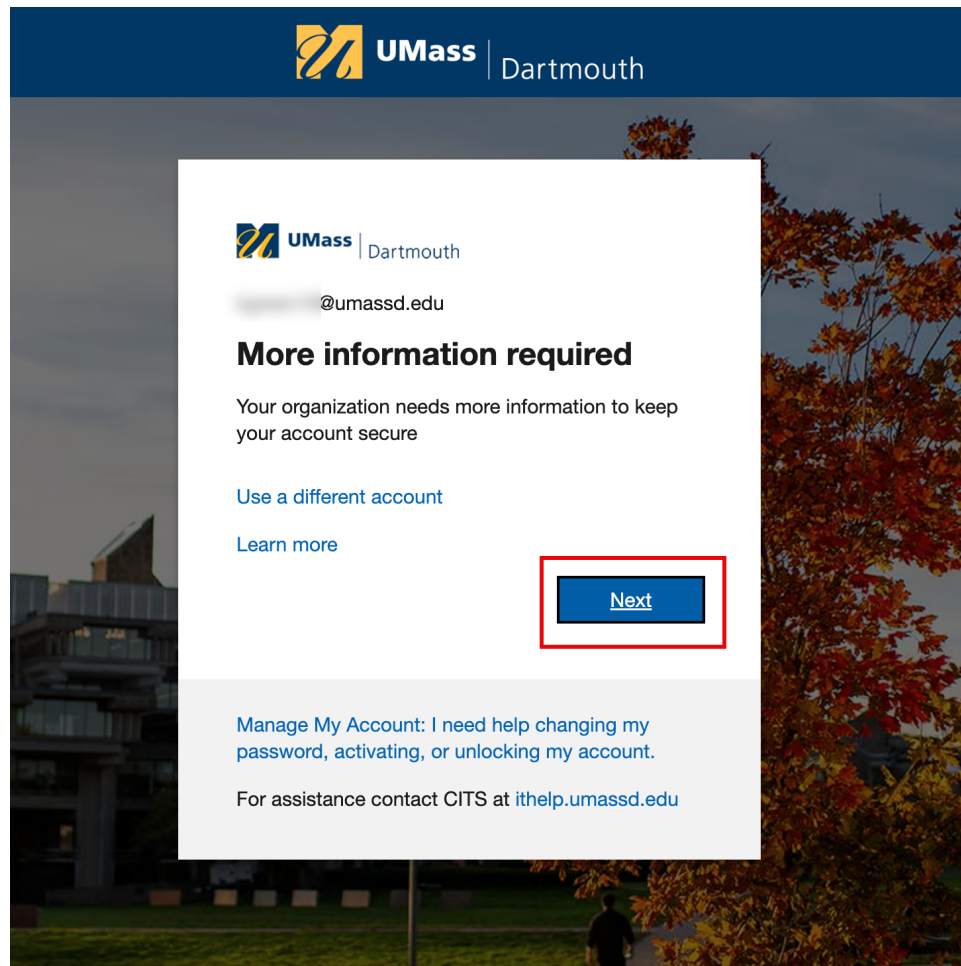


## Getting Started with Microsoft Authenticator

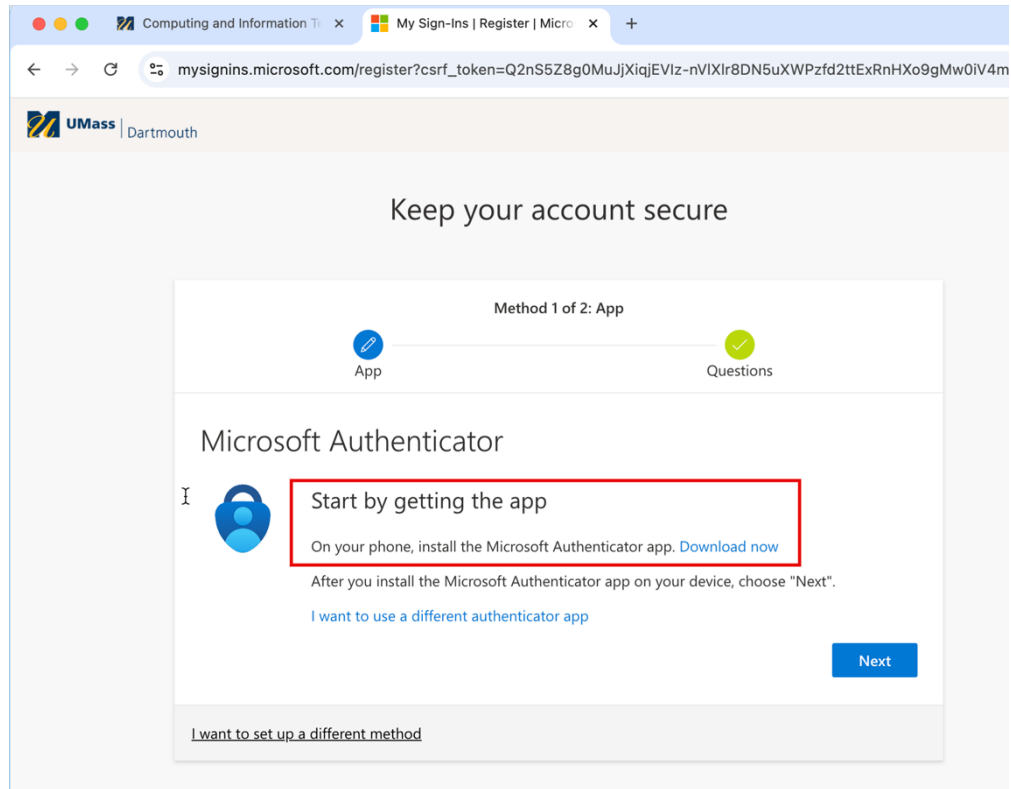
To get started with Microsoft Authenticator, follow the steps below.

1. Log into your Microsoft account using your full UMass Dartmouth email and password.
2. In the “More information required” window, click **Next** to launch the enrollment wizard.

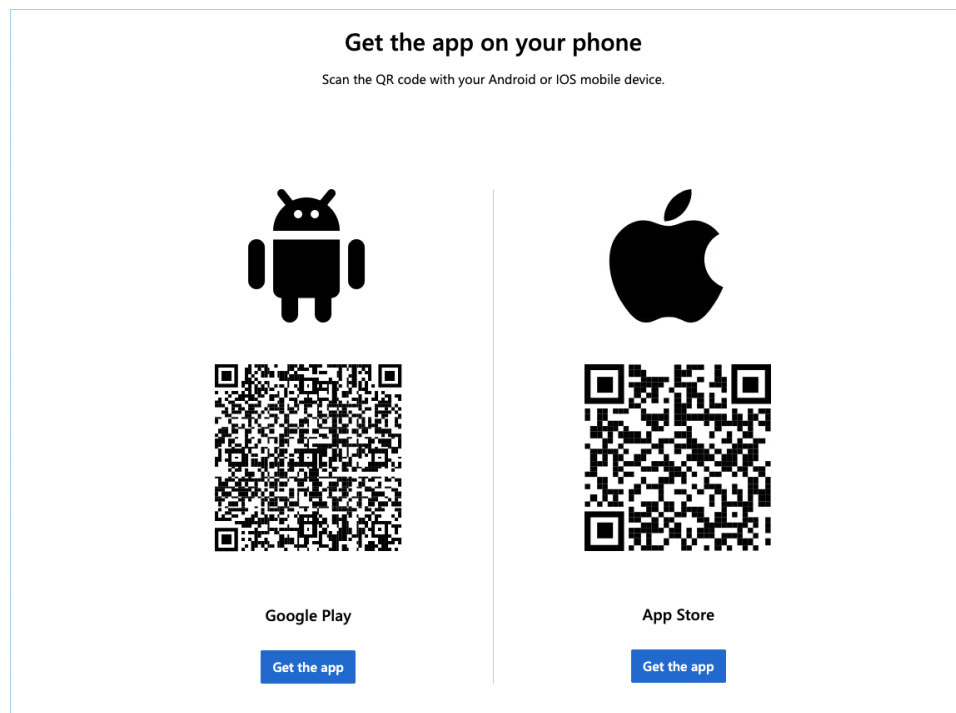


3. Follow the on-screen prompts to download and install the **Microsoft Authenticator app** on your phone. Already have Microsoft Authenticator installed on your phone? Skip to Step 6.

## UMassD Account: Setup Microsoft Authenticator MFA

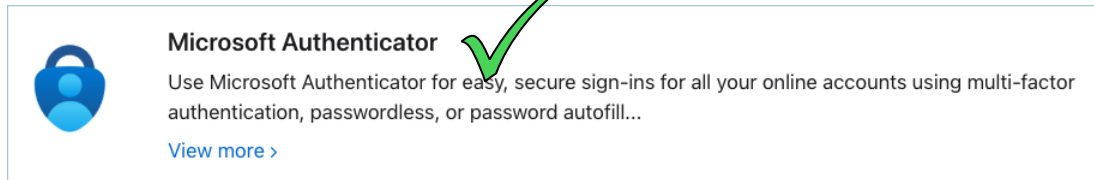


- a. Click **Download now** to go to the download page. Scan the QR code to download the MS Authenticator app for your mobile device (Android or Apple only). If you cannot scan the QR code, click the corresponding "Get the app" button beneath the QR code that matches your device.

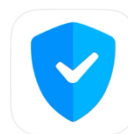


## UMassD Account: Setup Microsoft Authenticator MFA

- b. **Search the App Store or Google Play Store:** Alternatively, you can search for "Microsoft Authenticator" in the App Store or Google Play Store. Be sure to download the correct app (compare the app icon):



**Authenticator App+**  
2FA Multi-Factor Authentication

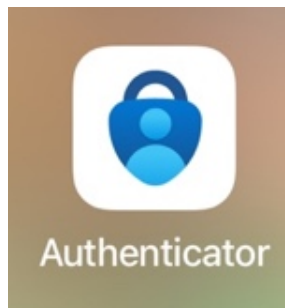


**Authenticator App**  
2Step Verification MFA & OTP



### On your Mobile Device:

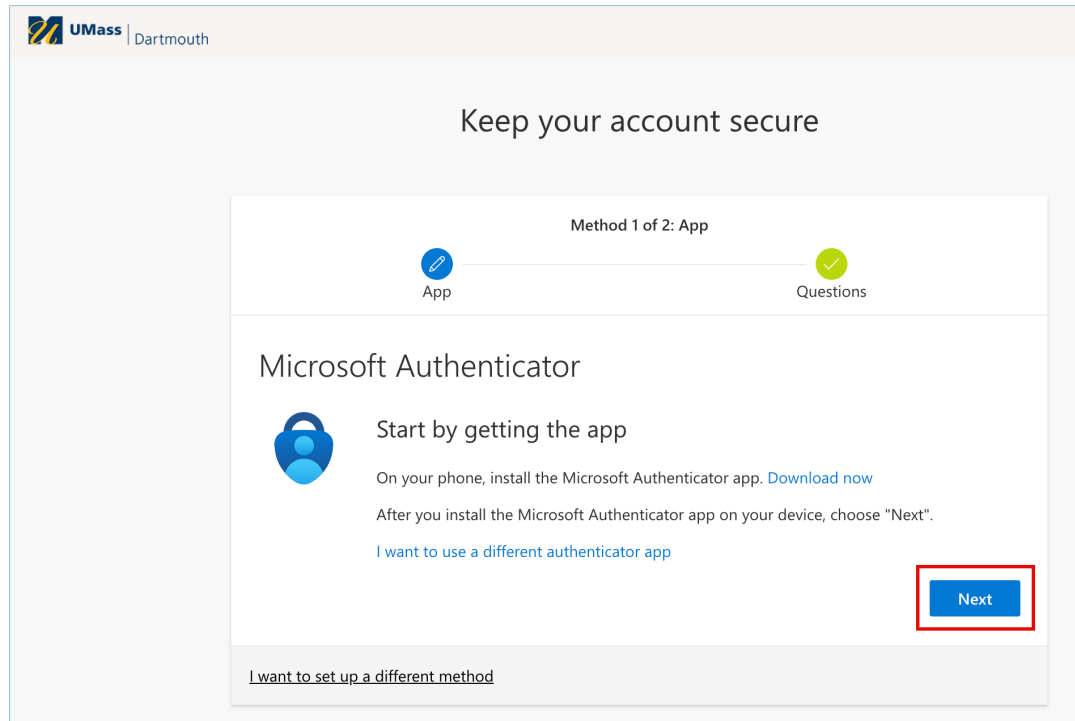
4. **Open the Microsoft Authenticator app.** If opening the Authenticator app for the first time, you will see a few notices:
- If prompted, **Accept** Microsoft's privacy statement.
  - Turn **on** or **off** app usage data and select **Continue**.



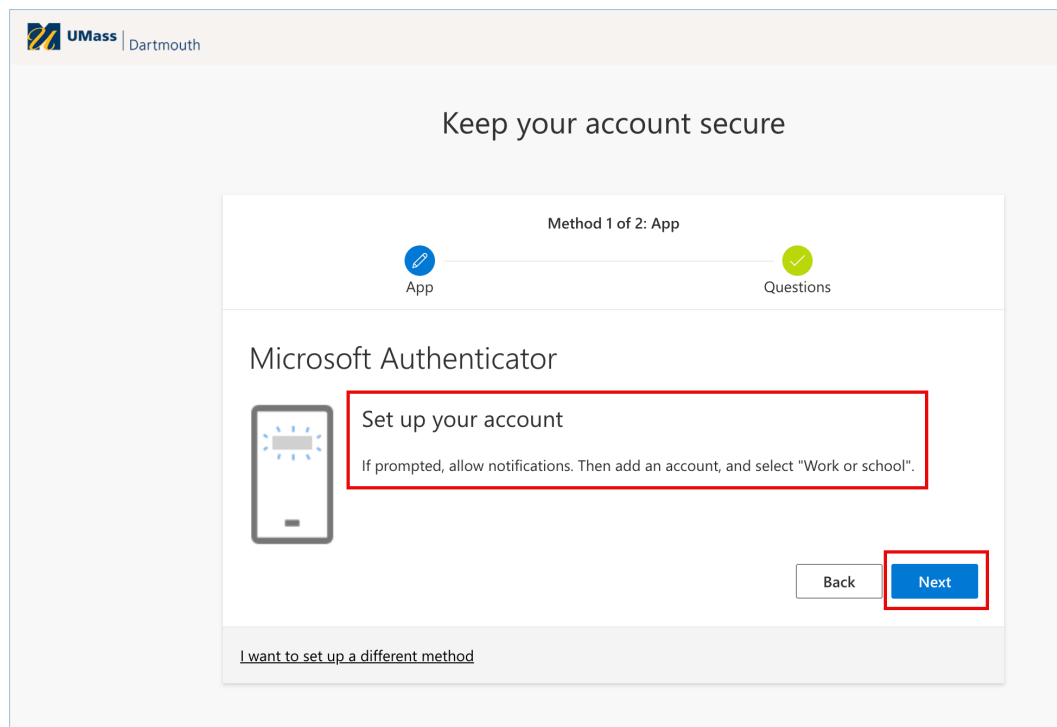
## UMassD Account: Setup Microsoft Authenticator MFA

### Return to the browser:

5. Return to the web browser and click **Next** to continue the MFA setup.



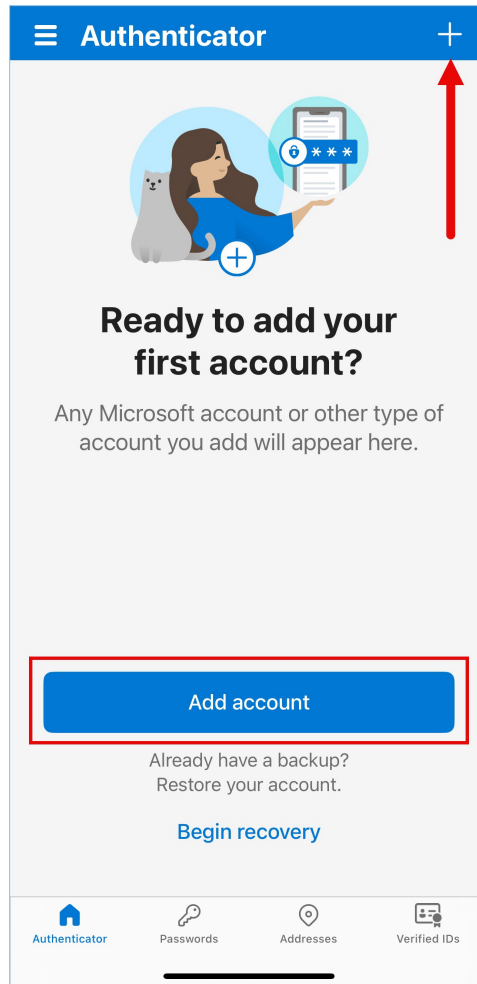
6. Follow the on-screen prompts to continue setting up your UMassD account in the MS Authenticator app on your mobile device.



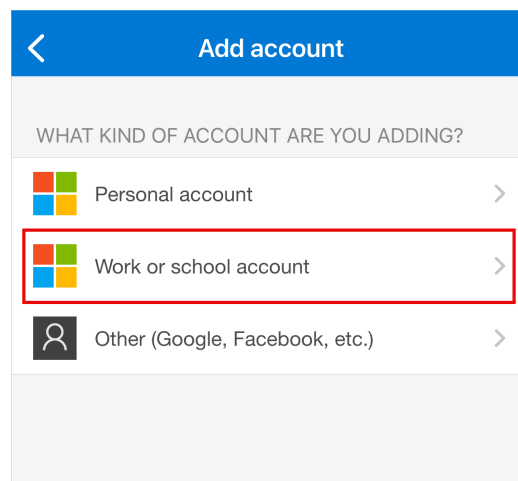
## UMassD Account: Setup Microsoft Authenticator MFA

### In the Authenticator app:

7. In the Authenticator app on your mobile device, select **Add Account** or click the **+** sign if you already have accounts set up.

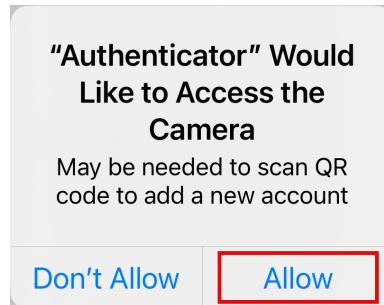


- a. Select **Work or school account**

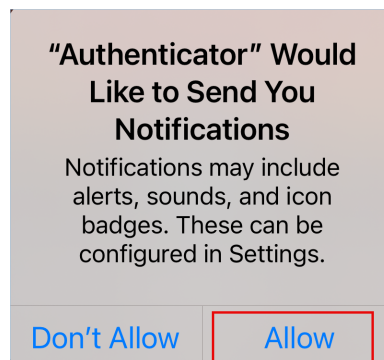


## UMassD Account: Setup Microsoft Authenticator MFA

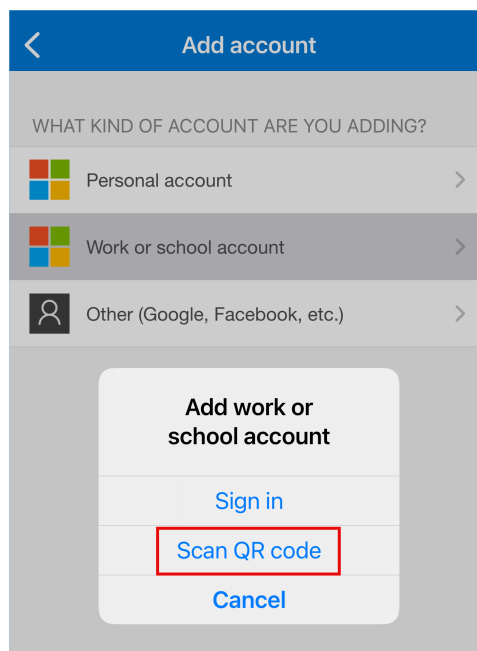
- b. If using the Authenticator app for the first time, you will see a few notices:
- i. When prompted, **Allow** Authenticator access to your camera



- ii. When prompted, **Allow** Authenticator to send you notifications



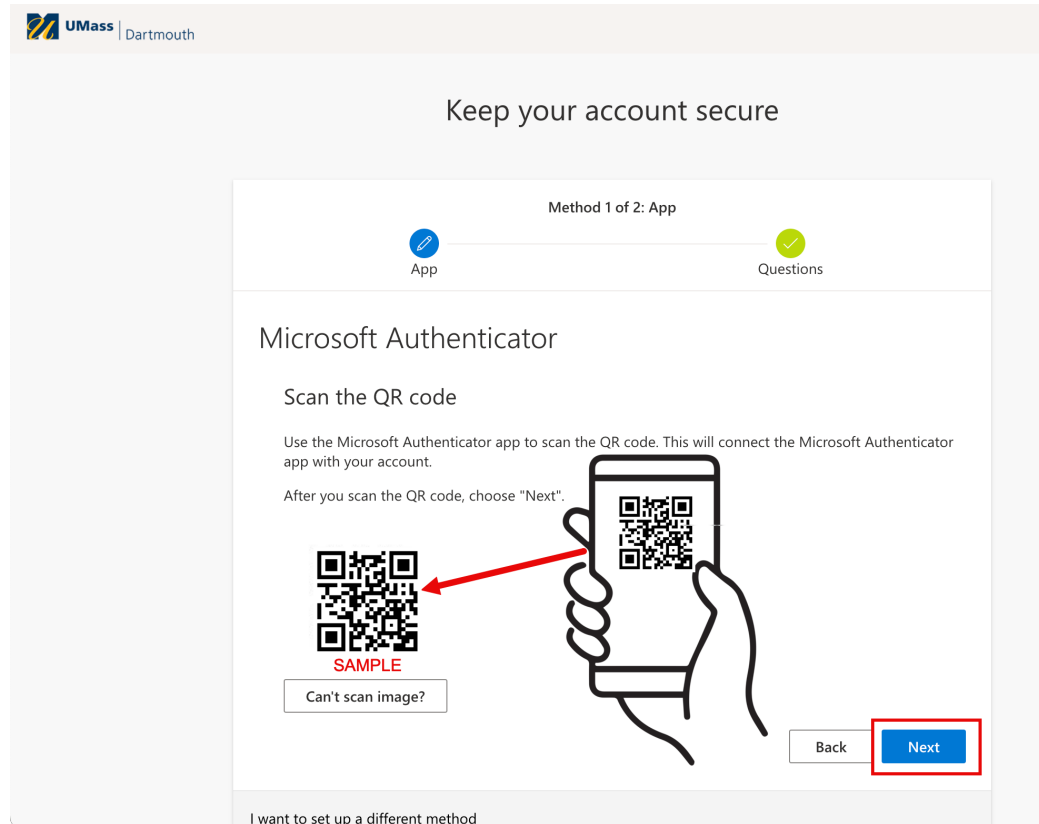
- c. Select **Scan QR code** to activate the phone's camera.



## UMassD Account: Setup Microsoft Authenticator MFA

### Return to the Browser:

8. Pairing the App to your UMassD account:
  - a. Use your phone's camera or a QR Reader app to scan the QR code in the browser with MFA set up.



- b. If using a mobile device, click the link "Pair your account to the app by clicking this link". Your phone will open the Microsoft Authenticator app. Once you see your UMassD account listed, go back to your browser window.
    - c. Click **Next** after you pair your account.
9. Verify your UMass Dartmouth account is connected to the Microsoft Authenticator app. Your phone will prompt you for authentication using the Microsoft Authenticator app.

## UMassD Account: Setup Microsoft Authenticator MFA

Keep your account secure

Method 1 of 2: App

App Questions

### Microsoft Authenticator

Let's try it out

Approve the notification we're sending to your app by entering the number shown below.

##

Back Next

[I want to set up a different method](#)

Copy the unique number shown in the Authenticator browser window and enter it into the Authenticator app to confirm the connection.

Authenticator

Are you trying to sign in?

University of Massachusetts  
Dartmouth  
@umassd.edu

Enter the number shown to sign in.

Enter number

No, it's not me

Yes

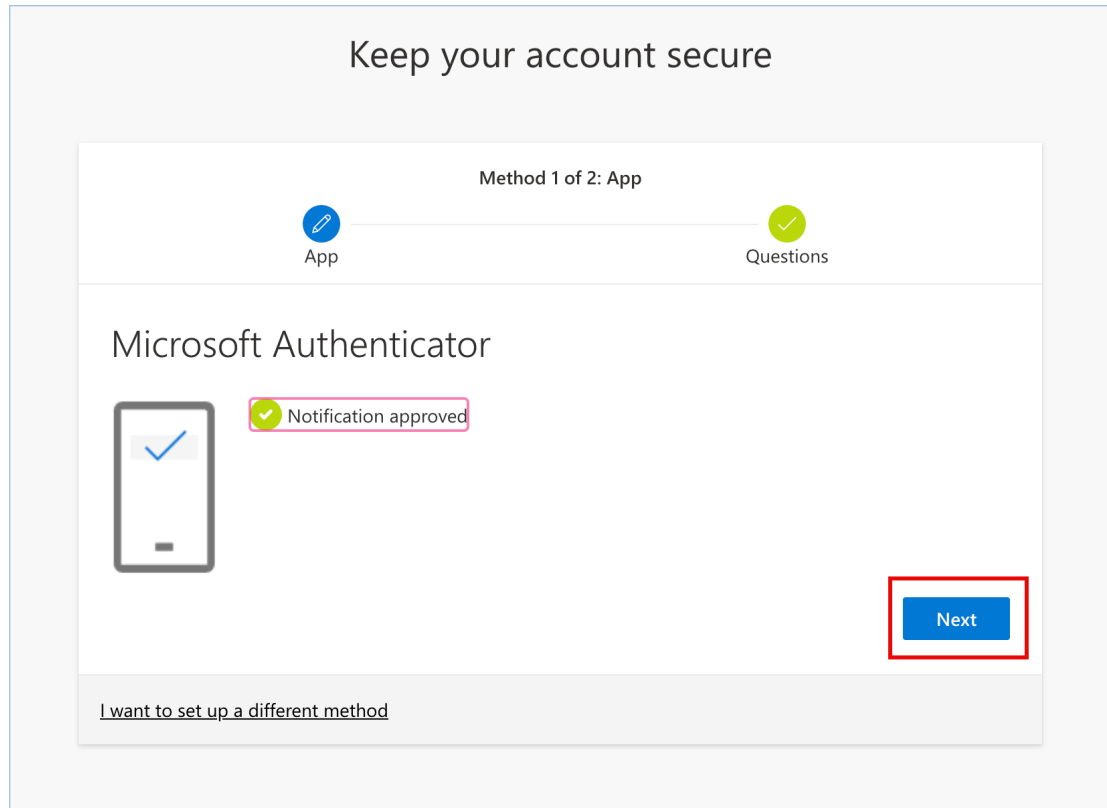
1 2 3  
4 5 6  
7 8 9  
0



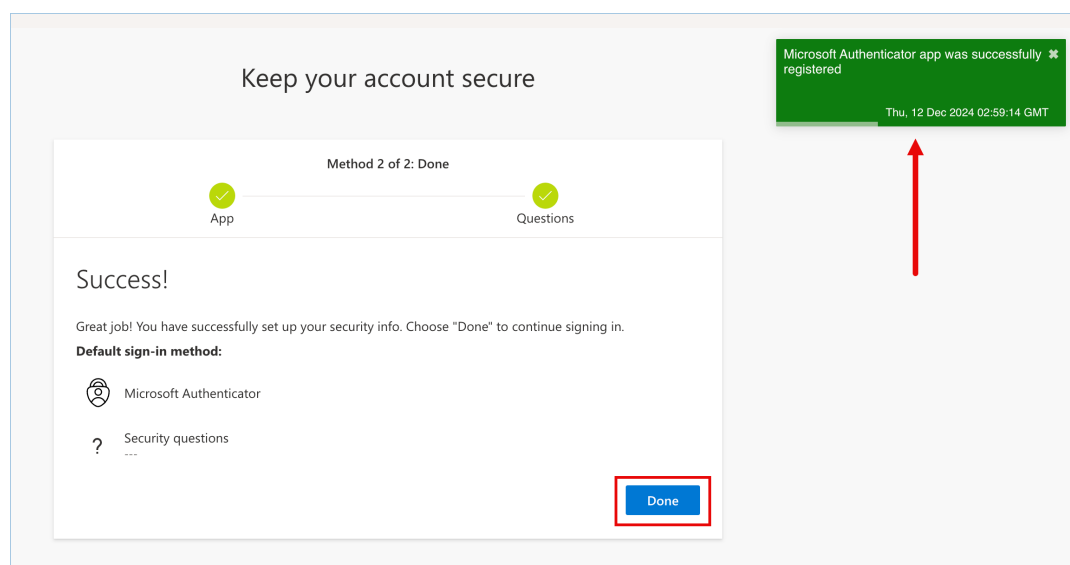
## UMassD Account: Setup Microsoft Authenticator MFA

### In the Browser:

10. The Microsoft Authenticator window will confirm the account set up with a “Notification approved” message once the Microsoft Authenticator app verifies the connection. Click **Next** to continue.



11. Once your UMassD account is registered with the Microsoft Authenticator app, you will see a green message confirming the registration.



12. Click **Done** when finished.

## **UMassD Account: Setup Microsoft Authenticator MFA**

### **CITS Support**

For help setting up MFA with Microsoft Authenticator, please contact CITS:  
<https://ithelp.umassd.edu/unauth/index.php>.