



**UMass**

**Dartmouth**

STUDENT ACTIVITIES, INVOLVEMENT, & LEADERSHIP OFFICE

## Video Display Request Form

The video display system is made up of the three LCD screens across from the SAIL Office in the Campus Center Mezzanine and Channel 77. Student Organizations and University departments can use these systems to make members of the UMASS Dartmouth community aware of their events.

Submission can be made by providing us the information on this form, or by creating your own slide using Microsoft PowerPoint. Files can be saved on a disk or e-mailed to the SAIL Office at [SAIL@umassd.edu](mailto:SAIL@umassd.edu). Some formatting may be lost in translation.

All slides are allowed to run for up to 2 weeks.

Any commercial enterprise should contact the Student Activities, Involvement, & Leadership Office to discuss our corporate program.

Today's Date \_\_\_\_\_ Days you would like to run the ad \_\_\_\_\_

Where you would like your ad displayed? Campus Center Mezzanine \_\_\_\_\_ Channel 77 \_\_\_\_\_

Tell us about your event:

Event Name \_\_\_\_\_

Date & Time \_\_\_\_\_

Sponsoring Organization Name \_\_\_\_\_

Contact Name and phone # \_\_\_\_\_

Location of program \_\_\_\_\_

Length of program \_\_\_\_\_

Detailed Description of Event \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**The Student Activities, Involvement, & Leadership Office reserves the right to control the content of messages (alcohol, tobacco, and community standards) as well as language.**