



## REQUEST TO SCHEDULE ORAL DEFENSE/EXAM

We, the undersigned, agree that \_\_\_\_\_ has completed his/her work to the extent that we are all comfortable with the student scheduling their Oral Defense/Exam.

Check one:

- MS Thesis Defense** (*ECE 600 Graduate Thesis*)
- PhD Research Qualifier Exam** (*ECE 602 Research Skills*)
- PhD Comprehensive Exam** (*ECE 603 Pre-Dissertation Research*)
- PhD Dissertation Defense** (*ECE 701 Doctor Dissertation Research*)

We have all agreed on the following date & time specified:

\_\_\_\_\_  
Reminder: The defense/exam must be scheduled at least four weeks prior to planned certification date, and the event must be publicized at least two weeks prior to the defense date, so that all steps necessary for certification can be completed on time.

**No later than three weeks prior to the defense date**, the student must submit this completed form, with abstract attached, to the ECE Dept. secretary who will schedule the defense at an acceptable time when the ECE Conf. room is available. The student should also email a copy of the abstract to the secretary once the date has been set.

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Committee member: \_\_\_\_\_ Date: \_\_\_\_\_

Committee member: \_\_\_\_\_ Date: \_\_\_\_\_

Committee member: \_\_\_\_\_ Date: \_\_\_\_\_

Committee member: \_\_\_\_\_ Date: \_\_\_\_\_

### For Department Use Only:

Scheduled Defense Date: \_\_\_\_\_ Scheduled Defense Time: \_\_\_\_\_ Initials: \_\_\_\_\_