**REGISTRATION GUIDE**

1. **View in COIN**
	1. Enrollment date
	2. Holds
	3. Advisor name
2. **Schedule Appointment with Advisor**
3. **Prepare for Meeting**
	1. Access flow chart/curriculum
	2. Indicate which courses you have completed/currently completing (use advisement report in COIN)
	3. Indicate classes on flow chart for spring or add them to your shopping cart. See video [here.](https://www.umassd.edu/orientation/coin/)
	4. Explore opportunities related to your major such as a concentration or minor
4. **Attend Meeting**
	1. Come with questions/be prepared to talk
	2. If you can’t make it please reschedule
5. **After Meeting**
	1. Confirm advising hold has been removed
	2. Double check shopping cart is complete
	3. Finish enrolling on your enrollment date (opens at 7:30AM)
	4. Confirm enrollment is complete by viewing Spring 2024 schedule in COIN
	5. Any error messages or concerns please reach out to your advisor

**\*CLASSES IN CART ARE NOT HOLDING YOU A SEAT IN THE CLASS. YOU MUST FINISH ENROLLING ON ENROLLMENT DATE.**