

# ART HISTORY CLUB | CONSTITUTION

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## ART HISTORY CLUB

The Art History Club is the student organization on campus for those interested in art, its histories, and its role within societies. By coordinating educational events, building relationships amongst students and the university community, and fostering the ideals of civic engagement, members will build the essential skills required to advance and achieve within the professional and academic fields. Each meeting will be an exchange of ideas, diverse opinions, and values. All students are encouraged and welcome to attend.

### **MEETINGS**

Tuesday evenings, weekly  
5 PM  
College of Visual and Performing Arts  
Visual Resource Center  
Room 253

*Meetings may also be held off-campus irregularly, per vote by majority of active members. Communications Coordinator will notify all active members prior to confirm the change in the regular scheduled. Events scheduled outside of regularly scheduled meetings are noted as an official meetings for that week.*

### **Membership**

All University of Massachusetts Dartmouth students are welcome to join and become active members of the Art History Club. Memberships include Student, Faculty, and Honorary. Student memberships are by self-enroll basis. Faculty memberships include the Art History Department faculty members. Faculty memberships of faculty outside of Art History must be approved by Art History Department faculty members. Honorary memberships are only awarded to the recipient.

### **Fees**

While membership is free, some events may have a suggested donation.

*Suggested donations are not limited to money, i.e. canned food may suggested for donation for entry to an event as part of a simultaneous charity drive run by the club.*

## **Officer Composition**

Elections for student officer positions will occur during the last meeting of each semester. Nominations may be made by active club members, as well as self-nominations. Only active club members are eligible to vote. The officer composition is comprised of:

### **Faculty Advisor**

Art History Department faculty member  
Advise student officers and members with questions, leadership, and organization

### **President**

Organize agenda for club  
Organize constructive tasks for officers and members to complete  
Primary contact between the club and the SAIL office  
To train future E-board members

### **Vice President**

Represent club at essential Student Senate meetings  
Assist the President as needed

### **Secretary**

Note attendance per meeting  
Minute the proceedings of each meeting  
Distribute minutes to members via internal club email-list  
In charge of updating Student Group Management System (SGMS)

### **Treasurer**

Manage the financial assets and liabilities of the club  
Complete all required paperwork for Student Activities, Involvement, and Leadership office  
Complete all required paperwork for Student Activities, Involvement, and Leadership (SAIL) office and Student Group Management System (SGMS)

### **Communications Coordinator**

Maintain up to date email list for the group  
Notify public of upcoming club events via all free and available University of Massachusetts Dartmouth information feeds, not limited to, but including: internal club membership email list, UMD-ANNOUNCE email, CVPA-list email list, and Facebook group newsfeed.

*If vacancies occur during the semester, all officers then fulfill the role of their higher colleague.*

*An officer may be voted out of office by the majority of active member votes during a meeting.  
An officer will lose their position after missing 50-percent of club meetings.  
All officers will be trained in Student Group Management System (SGMS).*

## **Elections**

### Voting Qualifications

Major decisions will be made at the discretion of the officer composition.  
Regular-order-of-business decisions may be voted upon by active members during regular meetings, or via an online poll on the club's Facebook newsfeed.

*Amendments to this constitution will be by a majority vote of active members during a meeting.  
Amendments may also be made during the renewal time of the club's Student Group Management System webpage renewal.*

This constitution will be maintained and visible to the public on the group's Facebook info as well as seen on the Student Group Management System information page.