

**Minutes**  
**Faculty Senate Meeting**  
April 19, 2007

Present:	P. Bacdayan Q. Fan Y. Kim K. Langley B. Mikolajczak B. Stevens	D. Bergeron P. Gibbs A. Klobucka S. Leclair D. Rancour E. Winiarz	D. Boerth J. Griffith G. Koot H. Michel S. Scott	L. Brodeur B. Jacobskind S. Krumholz A. Mollo B. Singh
Excused:	D. Borim E. Fisher F. Scarano	E. Carreiro L. Forker	K. Curran-Kelly S. Haines	P. Currier S. Peterson
Absent:	M. Baum D. Georgianna R. Kowalczyk P. Longo G. O'Reilly S. Wang	C. Benevides L. Goodman R. Laoulache Y. Magrass P. Owens H. Xu	B. Bouchard A. Gunasekaran W. LeBlanc J. Marlow T. Puri	J. Fobanjong A. Hausknecht J. Leffers B. McFarlane F. Sousa
Guests:	A. Garro D. Milstone	P. Friedman	S. VanEtten	M. Santow

S. Leclair calls the meeting to order at 3:40 pm.

1. Postpone approval of March minutes until the May meeting.
2. Steering committee report:
  - 2.1. Provost's Report
    - a. Provost Garro lead a moment of silence in honor of Virginia Tech, following which he discussed the email from Chancellor and program emergency number. University-wide preparedness document is begin reviewed.
    - b. Strategic planning update – successful meeting of SWOT team representatives; came up with planning objectives. Now need to design implementation strategies. This will dovetail with a five-year budget planning process. Still hopeful that we will complete in May, though they are now about two weeks behind.
    - c. Dean's searches – College of Engineering candidates were already on campus. Finalists named. SMAST developed recommendations. Two candidates will come to campus.
    - d. Not true that the honors program is being cut. In fact he is trying to find ways to upgrade the program.
    - e. Introduced Shaun VanEtten - Assistant Vice Chancellor for Institutional Research, Planning, and Assessment. Worked on Assessment across the SUNY system. Learning

motivation is his field of study.

- f. Honors convocation – May 2<sup>nd</sup> – Woodland
- 3. Committee reports
- 3.1 (taken out of order to accommodate schedule)  
University Curriculum Committee – Peter Friedman (full reports attached)

Approved PhD in Luso-Afro-Brazilian Studies and Theory Proposal. This program was approved by the Board of Trustees; now goes to Bd. of Higher Ed. (A. Klobucka was available for comment.)

Other administrative issues.

- a. The committee asked that elections for UCC members be moved to spring.
- b. Concerned about new programs that may/will require funding in the future.
- c. Degree program in General Business was never approved by UCC. Senate needs to make a strong statement that all curricular changes need to go through UCC. Though the program itself will be moot if the business school changes major to be one major with Options.

On behalf of the UCC, P. Friedman requests the following action:

1. Permanent Meeting Time. Commencing in the Fall of 2007, the UCC proposes that meetings occur on the First and Third Wednesday of each month 9AM to 11AM as necessary. This should be indicated on the nomination forms.
2. Early Election and committee organization. The UCC recommends holding elections early enough to hold an organizational meeting in the spring. Early elections would also facilitate scheduling classes around the meeting time.

P. Bacdayan, moves to endorse items 1 and 2; K. Langley seconds.

G. Koot says that we can't change scheduling of classes around a committee. P. Bacdayan suggests striking second sentence in second recommendation. Other concerns were raised about having a fixed meeting time. M. Baum suggests having a rotating meeting schedule. P. Friedman says that he is only dealing with a small percent of faculty. J. Griffith believes we should find a way to enable attendance and participation. Problem worth addressing, but doesn't know how; perhaps a dialog with Senate Steering Committee. G. Koot agrees that we need a solution, but not for one committee. Ultimately limited by classroom space. B. Singh comments that we would do better in committees if we had administrative support.

D. Boerth moves to strike item 1. G. Koot seconds.

J. Griffith moves to add to any motion that carries, "be it noted" that a dialog will ensue between Senate Steering Committee, other committees, and Federation, to search for a better solution. B. Mikolajczak seconds.

Motion to call the question passes.

Vote to amend original amendment with "be it noted" Motion carries.

Amendment to strike “1”. Endorse issue number 2, minus last sentence, with “be it noted”.  
Motion carries.

Final motion reads:

Senate endorses the UCC recommendation that they hold elections for UCC members early enough to hold an organizational meeting in the spring. Early elections would also facilitate scheduling classes around the meeting time. Be it noted that a dialog will ensue between Senate Steering Committee, other committees, and Federation, to search for a better solution.

Responding to item “b” above, the Provost has said that they will examine needs and fund them.  
G. Koot – one important point missing from the plan—budget transparency from administration.

Motion to endorse recommendation on Portuguese PhD. program - J. Griffith moves, G. Koot seconds. Motion carries.

2.2 (postponed from earlier in agenda)

Introduction of David Milstone – Associate Vice Chancellor for Student Affairs. Has extensive background in student affairs in Higher Ed.

He provided a graph of division of student affairs.

Commencement- he coordinates committee. Strategic goal to improve faculty involvement. Faculty will all be on the platform. Also working to make it more efficient.

Concerns about safety on campus. Not looking to overreact or create new measures.

G. Koot suggests that he return to further discuss commencement with the Senate.

3.2 Postpone SFFAC report due to time.

Motion to adjourn. B. Singh moves, L. Brodeur seconds. Motion carries. Meeting adjourns at 5:05pm.

**University Curriculum Committee**  
**Briefing for Faculty Senate**  
**December 7, 2006 (Room II-228, 3:30 PM)**

**Membership**

**Sharon Ordoobadi**, Decision & Information Science/Business & Industry, May 2008; **Wenzhen Huang**, Mechanical Engineering/Engineering, May 2008; **Jeannette Riley**, English/Humanities, May 2008; **Kerry Fater**, Adult & Child Nursing/Nursing, May 2008; **Frank Scarano**, Medical Laboratory Science/Science, May 2008; **Shannon Jenkins**, Political Science/Social Science, May 2008; **Marjorie Puryear**, Artisanry/Visual & Performing Arts, May 2008; **Susanne Andrews**, Librarian/Library, May 2008; **Bradley Stevens**, Fisheries and Oceanography/SMAST, May 2008; **Catharine Curran-Kelly**, Management/Marketing/Business & Industry, May 2007; **Peter Friedman (Chair)**, Mechanical Engineering/Engineering, May 2007  
**Chidiebere Nwaubani**, History/Humanities, May 2007; **Jeanne Leffers**, Community Nursing/Nursing, May 2007; **Gary Davis**, Mathematics/Science, May 2007; **Lisa Maya Knauer**, Sociology & Anthropology/Social Science, May 2007; **Spencer Ladd**, Design/Visual & Per

**Women's Studies Major reaffirmed**

As a result of an error on the Faculty Senate Website, the Women's Studies Major was recommended by an invalid UCC last spring.

The current and duly elected UCC deliberated on the issue and concluded that the error was administrative and that all those involved acted in good faith.

The current and duly elected UCC unanimously voted to affirm the previous endorsement of the WSM.

**Organizational issues**

1. **Permanent Meeting Time**. Due to the size of the UCC it is difficult to find a time that fits into every members schedule. The UCC would like to establish a permanent meeting time. Faculty would know this in advance of volunteering to serve and would also have the option of planning their teaching schedule to avoid conflict. Commencing in the Fall of 2007, the UCC proposes that meetings occur on the First and Third Wednesday of each month 9AM to 11AM as necessary. This should be indicated on the nomination forms.
2. **Early Election and committee organization**. The most active period for program approval should be the Fall semester to allow for appropriate approval in the Spring. The UCC feels that it may be advantageous to hold elections early enough to hold an organizational meeting in the spring. The necessity of this may be reduced with the implementation of a permanent meeting time.
3. **Approval process routing through Faculty Senate**. In a meeting between the UCC Chair, the Faculty Senate President and Dr. Richard Panofsky, there was disagreement on the routing of proposals. Dr. Panofsky contended that the UCC routes proposals directly to the Provost, whereas Dr. Leclair contended that the Faculty Senate should be in the process. The UCC voted unanimously that any proposal approved is contingent on a report to the Faculty Senate.
4. **Proliferation of new programs raises the concern about space**. With the proliferation of academic programs, the UCC feels that the Faculty Senate should forcefully address the lack of academic space with the administration.

**Programs:**

1. Crime and Justice Major (The UCC unanimously voted to approve). See specific points below.

2. Nursing Ph.D. (The UCC unanimously voted to approve) See specific points below.
3. Portuguese Studies Ph.D. Although the UCC was informed that it would be receiving this proposal, no proposal has been forwarded. The chair sent an inquiry to both the Portuguese Studies Department and Dr. Panofsky.

### **Crime and Justice Studies (CJS) Proposal**

Dr. Susan Krumholz was present to answer questions and address concerns of the committee members.

#### **Strengths**

The program is well-structured  
It is an existing program  
Full time faculty are well qualified  
Strong pool of part time faculty that have been with the program a long time  
Program is a big contributor to the college mission.  
The need for the program was clearly stated in the proposal

#### **Weaknesses**

Indirect cost allocation is not clearly defined in terms of the programs governance.  
**Committee's recommendation** was to mention the indirect cost structure in the proposal.  
Questions arose concerning the list of interdisciplinary elective courses, and it was suggested that there are other courses offered that could be added to the list.  
**Committee's recommendation** was to clarify the language to indicate that other elective courses are also available to the students.

#### **Other Discussion**

“Criminology” versus the proposed “CJS”—Trend is more toward the broader topic of justice issues rather than just crime; faculty expertise and background are in social justice rather than criminology  
Sociology, Anthropology, and Crime and Justice Studies programs all share the broader goal of understanding social issues from a cross-cultural and historical standpoint, using race, class, gender, AND AGE as primary categories of social analysis. The question about whether “age” should be included arose. After discussing the issue further, **Committee's recommendation** was that no change is needed.  
Prof Gary Davis (UCC) suggested that mathematics department is willing to offer a course that is useful for the CJS. **Krumholz** emphasized that both quantitative and qualitative research done in this area, and students definitely need to have basic understanding of the statistics. **Committee's recommendation** was for the two departments to collaborate and develop a customized course that benefits CJS.  
Topics covered in the CJS 400 (capstone course): The content of the course depends on the faculty teaching it, it is basically a senior seminar course. Students usually do community projects (two per semester)  
Whether or not course cross listing was required. Krumholz responded that for CJS students to have space in these courses, cross listing is required by the registrars office.

Program Governance: There is a director of the CJS program and chair of the department.  
However, this arrangement might change in the future.

Action Taken

Unanimously approved

**Nursing Ph.D. proposal**

Dr. Nancy Dluhy was present to answer questions and address concerns of the committee members.

Strengths

Clear need for such a program in terms of both

- Growing demand for PhD's to educate Nurses with the national shortage
- Focus on chronic illness

Interdisciplinary nature of the program

Listing quantitative methods as a requirement

Accelerated program pace due to early involvement in research

- The goal is early publishable research
- This emphasis on early research is in contrast to other regional programs and is likely to attract candidates

Revenue positive program in that students pay for their own education

Weaknesses:

Other Discussion

The number of M.S. students who come from UMD undergraduate Nursing program.

**Response:** currently 30% are from UMD undergraduate program

College of Nursing will actively recruit for its undergraduates to enter the MS/PhD programs. Some other disciplines discourage students to stay in the same university for graduate study. **Response:** Nursing program significantly differs at undergraduate and graduate levels. The focus at the graduate level is on chronic illnesses while at undergraduate level is more general.

Availability of external funding to support Ph.D. students: **Response:** some federal grants are available, however most Nursing students pay themselves or their work place pays for their education.

The proposal assumes graduation rate of 8 for this single program while the combined average graduates from all other four programs in the commonwealth is 14-16 per year. **Response:** The proposed program is able to move students faster through the program by using an innovative method. The students are involved with their research from day one and they are required to submit an article to a refereed journal by the end of their first year.

The justification for the program and need assessment. **Response:** initial need assessment sent to the graduates of UMD Nursing program, 40 responded with strong interest for Ph.D. program. In addition some current students have expressed interest. 500 letters have been sent out for formal need assessment.

Action Taken:

Unanimously approved

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**General and Organizational issues**

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*The UCC requests that the Faculty Senate take action on items 1 and 2 above.*

3. Committee members discussed the need for a commitment from the university for support of new degree programs. Over the course of the year, we have reviewed 2 PhD program proposals and one new major proposal. Each of these programs asked for very little in terms of new support from the university. But at some point, the university must provide more support in order to expand academic offerings. The committee decided not to raise this issue in association with any specific proposal, but asked the chair to raise this issue in his briefing to the Faculty Senate. The committee believes it is the task of the Senate to raise this issue with the administration.

**Degree Program in General Business**

**General Business Major:**

The University Curriculum Committee Received an inquiry from the President of the Faculty Senate as to whether we had approved a degree program in "General Business."  
The UCC Chair contacted the committee members as well as the previous chair. There was no recollection of approving the program. This inquiry was specifically answered by several members with a long tenure on the committee.  
Concerning the issue with the makeup of the committee (previously briefed to the Senate), the chairman of the improperly organized committee from last year did not receive the proposal either.  
To the best of our collective knowledge, the General Business degree program was never properly approved by the UCC.  
This issue would become moot if the restructuring discussed below is approved.

### Proposed Restructuring of Business Degree Program:

The CCB met with the UCC to request approval of a restructuring of all undergraduate CCB degrees. The proposal eliminates seven individual majors and replaces them with a single BBA degree with options in an area of specialization.

The UCC was favorably impressed with the proposal and the justification; however, the committee felt that the proposal was incomplete in that the actual program requirements were not listed. The CCB is submitting an appendix to the proposal that addresses this concern.

A formal brief to the Senate will be presented on final action of the UCC

### PhD in Luso-Afro-Brazilian Studies and Theory Proposal

Anna Klobucka and Victor Mendes from the Department of Portuguese present to answer questions and address concerns of the committee members.

The application was inappropriately labeled as “preliminary.” The preliminary application has received a green light from the President’s office, so it is more appropriate to call this proposal an intermediate draft. The final proposal will be prepared in January; it will have some additional supporting materials, but the content will essentially be the same.

Discussion ensued about the proposal (answers to questions follow in parentheses). Questions arose about course rotation (students will be allowed to count courses with the same number toward their degree but the content must vary), which courses will be in the Port. department (all 600 and 700 level classes will be in the department although some lower level courses will be in other departments), faculty workload (there may be some reduction in faculty course load, but there will be additional TAs to teach introductory level skill classes), comparisons to other, similar PhD programs (it’s difficult to establish just how many other active programs there are) and the relationship of the proposed program to the Brown program (currently, none planned).

The committee suggested that more information laying out costs associated with the program (and including external funding sources) as well as vitas for all Portuguese department faculty members should be included in the proposal. Additionally, language about the department’s research standards would be helpful to support the assertion that faculty members in the department are actively engaged in research.

After the discussion, the committee summarized the strengths and weaknesses of the proposal.

#### **Strengths:**

- there is a strong, existing MA program; the PhD program will build off this. The MA will also provide a feed for the PhD program.
- the faculty is active and engaged.
- the necessary external and internal resources have been identified and committed.
- this program is a good fit for the region.
- this program will raise the visibility of the university and scholarship in the region
- the focus on Brazil is distinctive and noteworthy.
- this is a milestone for the university in that it is the first PhD program in the Humanities.
- the demonstration of need in the proposal is strong (there are many people who speak Portuguese world wide but few resources to teach others this language).

#### **Weaknesses**

- the proposal needs more development for the final form including the inclusion of CVs, a curriculum section within the main body of the proposal, and more information about the scholarship of the faculty.
- the budget and resources section needs more detail.

### Action Taken



The committee was very impressed with the merits of the proposal. The recommendations of the committee have been forwarded to the department for inclusion in the proposal.

**Unanimously approved**