

**Faculty Senate Minutes**  
**April 11, 2011**

**Present:**

Anderson, M.	Baum, M.	Chan, D	Gibbs, P	Golen, R	Griffith, J
Guo, M	Langley, K	LeBlanc, W	Leclair, S	O’Rielly, G	Parayitam, S.
Peterson, S	Roscoe, D	Wang, C	Wang, S	White, S	Zuo, Y

**Absent**

Altabet, M.	Bergandy, J	Brodeur, L	Carreiro, E	Cheng, L.	Curran, C.
Darst, R.	Fan, Q	Fields, K.	Hedegus, S.	Holloway, M	Kim, Y.
Knauer, L	Li, Y	Magrass, Y	McCurry, M.	Mendes, V.	Mollo, A
Parayitam, S.	Plaw, A.	Puri, T.	Scott, S	Sibdari, S.	Sousa, F.
Sun, L					

**Excused:**

Bacdayan, P	Boerth, D	Leffers, J	Ordoobadi, S	Scarano, F	Singh. B
Tandon, A					

**Guests:**

Engelmeyer, S	Dixon, K	Garro, A.	Hogan, W	McGill-Hadley, J
Mitchell, W	Lynit, K	Peck, R	Tio, A.	Winiarz, E

1. J. Griffith moved and s. Peterson seconded a motion to adopt the minutes of the March 27<sup>th</sup> Faculty Senate meeting. Motion carried

2. **President’s report G. O’Rielly**

- There will be continued discussion of the role of the Cultural Affairs Committee. One item that will be moved under their purview is the creation of a common calendar of all cultural events on campus regardless of sponsor. A. Tio has volunteered to assist the committee.
  
- The external review of the proposed PHD program went very well, Thanks to all who took the time to meet with the reviewers.

3. **Provost’s Report A. Garro**

- The visions project spearheaded by Com. Freeland and the Department of Education is focused on K-12. The project wants more students to graduate from high school competent to attend college. One new requirement is the 4 years of math.
  
- Martha Hicks will help campuses assessment skills. We will need to report on how we are assessing skills and learning.
  
- One issue is the length of the academic year. Is the length of our semester a detriment to attending here? A task force will review this.
  
- CASA is looking at the potential for redundant programs in the system.
  
- All tenure documents are complete.

4. **University Studies D. Roscoe**

- There is a demo web site that will soon go live.
- A major concern is the need to increase writing skills as commented by virtually every council.
- Dates for submission of requests for approval will be published to allow the committee appropriate time for consideration.

5. **Librarian Emeritus P. Gibbs**

The draft criteria for Librarian Emeritus have been circulated. It was compared to other university systems, which have this title (Ohio and California systems)/ their Council has positively reviewed Both Bruce Barnes and Kate Randal-Haley. J Griffith moved and K. Langley seconded a motion to adopt the criteria. Motion carried.

6. **Writing Committee D. Roscoe**

- A committee should be created that will represent students and faculty from across the campus to engage in the evaluation and assistance of writing on the campus this committee should be structured similar to the one at UMass Amherst. A. Fowler requested that a graduate student representative be include in the committee. After discussion it was determined that this should remain focused on undergraduates.

The University Writing Committee shall:

1. Recommend guidelines concerning the administration and operation of the writing requirements in the University Studies Program,
2. Review and recommend faculty development needs for College writing requirements and for integrating writing in to the majors
3. With the General Education Committee, review University Studies writing assessment results
4. Research and disseminate best practices in writing-across-the-curriculum initiatives at peer institutions.

Its membership shall be:

1. One faculty representative from each academic council
2. One English Part Time Lecturer (who teaches ENL 101, 102, 260, 264, 265, and/or 266)
3. One librarian
4. The Director of the First-Year English Program
5. Writing Center Director
6. The Provost or a designee, serving *ex officio*
7. One undergraduate student

J. Griffith moved and R. Golan seconded a motion to adopt the committee structure and charge as presented. Motion carried.

K. Langley moved and W. LeBlanc seconded a motion to adjourn. Motion carried.

Respectfully submitted,

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Susan J. Leclair, Secretary