

Faculty Senate Minutes 4/12/17

Members Present:

	Present		Present		Present
Michael Anderson		Anna Klobucka		Susan Raidy-Klein	
Jerry Blitefield	X	Susan Krumholz	X	Andrew Revell	X
Donald Boerth		Raymond Laoulache		Doug Roscoe	X
Tom Boone		Wayne LeBlanc		Nathan Rubien	
Dario Borim	X	Julia Li		Kenneth Saltman	X
Eileen Carreiro		Sheila Macrine		Frank Scarano	
Yanlai Chen		Yale Magrass		Monika Schuler	
Cathy Curran		Victor Mendes		Glaucia Silva	X
Bo Dong		Kathy Miraglia	X	Janet Sobczak	
James Edwards		James Mistler		Amit Tandon	
Gavin Fay	X	Kari Mofford	X	Iren Valova	
Rebecca Flanagan		Jose Mora		Cheng Wang	X
Michael Goodman	X	Ziddi Msangi		Gang Wang	
Karen Gulbrandsen		Nancy O'Connor		Jing Wang	
Maolin Guo		Sharon Ordoobadi		Elizabeth Winiarz	X
Adam Hausknecht	X	Grant O'Rielly		Jia Wu	
Shannon Jenkins	X	Zachary Painter	X	Yuegang Zuo	X

Guests Present: Dave Milstone; Robert Peck; Kim Christopher; Chan Du; Ling Lin; Ben Baumann; Audra Callahan

Call to Order

Meeting was called to order at 3:34pm by Doug Roscoe.

Approval of Minutes from 3/7

Motion made by Glauca and second by Kari with amendment by Glauca for motion approval for bylaws from last meeting.

Faculty Senate President Report

Constitutional amendment approved 57 for and 10 against, majority won. There is a tight timeline for spring elections: 17 senate seats (8 for councils, 9 at large) for Cohort 2. There are also 3 committees: 10 on ucc, 7 on gen ed expiring, and 5 on honors committee. We will need nominations, then will confirm nominations, and then vote. This will take place using our online voting system as done previously. Nominations for designated senate seats to occur between 4/13-4/17, then elections (4/18-4/22), then nominations for at large senate seats (4/24-4/28), then election for at-large seats (5/1-5-4), then nominations for seats for Senate Officers (5/5-5/9), and election of officers (5/11). Senate officer seats include: Senate President, Senate Secretary, all steering committee members, and the faculty representative to the Board of Trustees.

Need policy for ethics for faculty members for malfeasance, or for how to deal with ethical issues (e.g., inappropriate behaviors with colleagues, colleague bullying with leverage or power over another faculty member). Need statement on how to manage hostile behavior, outside of grievance procedure or in relation to it. Recommend that we form an ad-hoc committee to form the policy. Mike Goodman asked if this was already covered as part of the code of conduct. Doug: Not a legally regulated area, yet in a gray area. Magali indicated we need a process – how is there due process for both sides. Another individual indicated that we need an ombudsman for this type of role – seconded by Susan Krumholz as she indicated we as a federation argued for this for years.

Susan makes a motion to “make a recommendations as to process for implementing an employee conduct policy.”

Mike Goodman: I am surprised we have a policy on code of conduct that we do not know how to enforce.

Susan Krumholz: There are different levels of this. I worry this will supplement something much more serious.

Doug Roscoe: There is fact finding for how this affects our bargaining agreements.

Dave Milstone: Is there anything to learn from our sister campuses?

Doug recommends the creation of an “Ad Hoc Senate Committee on Ethical Standards” with the charge: review how we currently deal with allegations of unethical behavior, research policies of other institutions, recommend guidelines for a process for ...”

Motions: Susan Krumholz makes the motion, Mike Goodman seconds. One against, everyone else votes yes. Motion carries.

Provost's Report

Integrative bio PhD voted in by BOT. Council who showed up to support. Ten people given tenure. Health psy next for PhD application. Casa meeting 6/7 (May 21 deadline).

Selection Committee for Dean Kristopher

Deans typically evaluated every 3 years for the 30-month review. We will need 5 committee members from nursing, one from outside nursing, and one more. Selection process conducted in real time using standard process. Resulting committee members, selected at random by computer, were Caitlin Stover, Mary-Elizabeth Sosa, Mary McCurry, Paula Walsh, Stacey Waite, and Marie Nelson.

Special Report from the Registrar

Audra A. Callahan has been here over 20 years, previously as Director of Financial Aid. Audra stated, When I came last year, we lost some veteran people such as Ann Welch. We were lucky to hire Ben Baumann and was here in the Pathways program and more recently as the Registrar at BCC. We hired a new assistant in the office as well. Slides provided with main contact information and the by-role in the office of responsibilities (see handout, available on request). Reviewed "Hot Topics" listing in the presented slides: 1) Class Roster Corrections (would like faculty to send these in a timely manner; please send at the beginning of the semester to Audra or to Maryjane); 2) Course Withdrawals: Today is the deadline; 3) Special Topics courses: Being taught several times. Can only be taught 3 times under the same topic before a full course proposal is required. Reviewed from slides: Initiatives Implemented in the Past Year: 1) Implemented Schedule25 Optimizer (with software; previously done by hand with a ruler); 2) Updated National Student Clearinghouse Enrollment and Degree Reporting procedures (now have to report student's degree program not just their name and any updates to their degree); 3) Updated Registrar Office Phone with additional voice prompts and goes to a person and if not in, then to their voicemail; Ben's voice is on the registrar phone line); 4) Updated Official Transcript Key and Definitions (law school not on it until now; print was too small; reviewed over 50 other schools' approaches; new forms arrive next week). Future initiatives: 1) DataBank will resume document imaging in May 2017; 2) Begin DI configuration and testing for student record files; 3) Explore COIN graduation application/tracker implementation (have used a standalone system, but our sister campuses use another approach, so will adopt this newer approach so everyone will have access); 4) Update procedures and commonly used forms. Please let us know if there are forms that are problematic that need to be updated.

Other Business

Doug indicated the item for discussion was the future process for reorganization of academic units, as well as the method for the current reorganization of the CVPA. Spoke about this at last meeting. Process for consideration. How we would like to review this. There are no new programs, yet there is a consolidation of programs, and a splitting of some programs (Music, splitting into performance and education units). At UMass Amherst there is a merger of academic programs – "where substantial agreement between programs is lacking" may apply in our case. Procedure: Brief is presented to the Provost and if he concurs, then it is reviewed by the Senate in a way similar to our UCC and then they would make a recommendation and the senate could then vote upon it.

Magali: We need (historical note: a decline occurred from 700 to 450 majors in CVPA) to do something more contemporary with CVPA. We are not splitting a department, so this is still coming together. They have a 4-year-old academic program.

Doug: Will circulate existing policies to senate for review. Will invite CVPA Dean to next meeting if item is placed on the agenda.

Adjournment

The senate meeting was adjourned at 5:00pm.