## Members present:

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FACULTY SENATE MEETING AGENDA
February 5, 2024, 3:00-5:00pm, Zoom

- Call to Order at 3:05pm
- Admin Reminders (Brian Ayotte)
  - Email questions or comments for invited guests to the Faculty Senate email ahead of meeting
    - Allows for presenters to prepare responses and information
    - Does not preclude from asking questions or follow-up questions during meeting
- Approval of December minutes
  - Motion made (Glaucia Silva) and seconded (Saeja Kim)
  - No additions or amendments – motion approved
- President’s Report (Brian Ayotte)
  - Ad Hoc Facilities Committee
    - 23 volunteers
    - First meeting held
      - David Manke elected chair & Judy Farrar elected secretary
  - Coming up this semester
    - By-law proposals will be coming up for discussion & voting at the March meeting
    - Health & Society department
    - Possible revisions to the blended learning policy
    - Ad hoc committee on AI Policy
Reminder to committee chairs to schedule meetings so the date, time, and location can be posted

Introduction of Lisa Owens, new Parliamentarian

Voting by raising hands (both in-person & virtual)

• Committee Reports
  • Research Committee
    ■ Chair did not show up
  • Student Activities Committee
    ■ Currently does not have a chair
    ■ Steering committee assessing the committee’s role & updating the committee’s charge

• University Police (John Souza)
  • Introduction
  • Police reports to Student Affairs
  • Hiring update
    ■ Focus on the right fit for a university police officer
      ● Guardian vs. Enforcer approach
    ■ Hired first Asian officer
    ■ Hiring additional 4 officers
      ● First Haitian – speaks 4 languages
      ● First Jamaican
    ■ Hiring 3 Institutional Security Officers (ISO)
      ● Handle a lot of non-police related calls for service
      ● Goal is to hire 6 total
      ● Starting around the second week of March
  • Department goals: Be more visible & Be more approachable and engaged partner on campus
    ■ Possible information booth at the campus entrance
  • Training announcement: active shooter threat survival
    ■ February 14th 1-3pm
    ■ February 15th 3-5pm

• Student Affairs Response Teams (Heather Quire)
  • Three different teams
    ■ Incident Management Team
      ● Reviews all incident reports & determine whether appropriate responses were taken
      ● Meets weekly
    ■ CARE Team
      ● Provides one-on-one support that cover a whole span of issues and challenges
Meets weekly

- Threat Assessment Team
  - Identifies, evaluates, and addresses threats or potential threats to campus
  - Meets as needed

Request that faculty submit a CARE referral form at anytime when there is a concern for a student

- New Business
  - Ad hoc Committee on AI Policy
    - If interested in serving or know someone who is, email
  - Grade Appeals Officers vacancies
    - Need 2 officers for the College of Engineering
      - Must be tenured faculty
      - Most appeals come from Mechanical Engineering & Electrical Engineering
  - Update on Ad Hoc Facilities Committee (David Manke)
    - Broken down into 4 subcommittees
      - Teaching space
      - Research, scholarship, lab & studio space
      - Infrastructure
      - Major projects
    - Committee objective: get more faculty input in what happens with facilities and keeping faculty informed
  - Update of upcoming by-laws changes (Doug Roscoe)
    - Posted in myCourses in mid-November
    - Proposals
      - Adopting Robert’s Rules as the parliamentary authority
      - Lowering the quorum requirement
      - Creating the “Double State” rule
        - Applies only to recommendations being made as part of the governing process
  - Provost’s Report (Ram Bala)
    - President’s Office convened a committee to talk about AI
      - Pauline Entin is our campus representative
    - Thanks to Erin Bromage for working on the grade appeal process
  - Updates
    - CCB Dean search started in November
      - Timeline
        - Identify candidates for first round interviews – 3rd week of March
○ Interviews – April 1st and 2nd
○ Campus visits – 3rd week of April
  ■ Accepted Student Days (ASD) - 2/25, 3/23, and 4/21
  ■ College of Engineering Dean – 5-year review
  ■ First-year retention
    ● Fall 2022 cohort retention rate: 64%
    ● Fall 2023 spring re-enrollment rate: 85%

_requests_

■ Roster verification
  ● Opens today
  ● Ensure students who registered are actually active
■ Regular & timely feedback to students
  ● Help students plan
  ● Submit mid-semester progress indicator reports
    ○ Opens February 20th

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■ Sponsored research
  ■ Presentation on the data around funded research

● Motion to Adjourn
  ∙ Made (Monika Schuler) and seconded (Maureen Hall)
● Meeting concluded at 4:20pm