

STUDENT EMPLOYEE PERFORMANCE REVIEW

 Student Employee Name

 Student ID Number

Student Job Title

 Semester or Term

Supervisor

 Department

Purpose: Provide the student with constructive feedback. Evaluate for possible merit increases.

Instructions: File a copy for your records. Direct questions to: stuemployment@umassd.edu

1=Needs Improvement	2=Meets Expectations	3=Above Expectations	
1. Carries out assigned duties.	1	2	3
2. Adheres to work schedule.	1	2	3
3. Keeps work area organized.	1	2	3
4. Demonstrates willingness to learn.	1	2	3
5. Accepts new responsibilities.	1	2	3
6. Interacts well with others.	1	2	3
7. Follows directions.	1	2	3
8. Maintains confidentiality.	1	2	3
9. Adheres to policies (ex: dress code)	1	2	3
10. Has professional job approach.	1	2	3
11. Would you hire this student again?	Yes	No	

 Supervisor Comment

Supervisor Signature

 Date

 Student Employee Comment

Student Employee Signature

 Date
