

College of Arts and Sciences
Health and Society Internship Program
Internship Agreement

This agreement must be completed, signed and returned to the Instructor. Completion of this agreement is necessary to ensure a high quality experience and satisfaction among all parties.

PLEASE TYPE or PRINT all information except signatures.

I. Student Information

Semester in which student will be enrolled	20
Last name	XXXX
First name	XXXXX
Student number	XXXXX
E-mail	XXXX@umassd.edu
Phone	
Address	
City/State/Zip	
Class standing (Circle one)	Senior
Major	Health and Society
Current cumulative GPA	_____

II. Internship Site Information

Organization name	
Supervisor's name	XXXXXXXX
Supervisor's e-mail	XXXXXXXX
Supervisor's phone number	XXXXX
Best times to reach supervisor	Monday-Friday
Street Address	
City/State/Zip	

III. Internship Position Information		
Position Title: Education outreach coordinator intern		
Start Date:	End Date:	
Hours per Week:10	Total Hours ¹ :120	
Position Description. Describe the nature of your position and/or your duties. What will be the most substantive aspects of your position? How will you spend the majority of your time?		
How is this position related to your major and career interests?		
Goals: What do you expect to learn from this experience?	Strategies: Describe the activities you will use to achieve each of your goals.	Evaluation: Describe how you will assess the attainment of each of your goals.
	1. .	

¹ The total number of hours should be between 100 and 120 for the semester.

(When signing this agreement, you agree to assume the responsibilities listed for your role.)

1. Perform to the best of my ability those tasks assigned by my supervisor which are related to my learning objectives and the responsibilities of this position.
2. Follow all the rules, regulations, and normal requirements of the employer's organization.
3. Fulfill this Credit Internship Contract under the direction of a faculty sponsor, and consult as needed with my faculty sponsor for guidance and evaluation when receiving academic credit.
4. Notify my faculty sponsor of any changes I need to make in this agreement or of any problems that develop during the placement.
5. Complete the academic work described required by the Sociology Internship Program. I understand that credit for the internship will not be awarded until I have submitted the academic work as described and that work has been evaluated as satisfactory by the faculty sponsor.

1. Provide the necessary orientation, training, precautionary safety instructions, and supervision in the performance of the position duties and responsibilities on this agreement.
2. Complete a final written evaluation of the student's performance during the placement and send it to the faculty sponsor listed on this application.

1. Attest that the proposed internship is relevant to the student's area of interest, that, given the student's proposed educational and career objectives, the experience is academically sound, and that the academic work proposed is relevant to the student's major and is sufficient to merit the academic credit requested.
2. Agree to coordinate, monitor, and evaluate the internship as appropriate.
3. Agree to ensure that the academic work described in this agreement is completed and submitted in a timely manner and to review and certify that the academic work is appropriate before the credit requested for the internship is awarded.
4. Agree to ensure that the student is not being required to work more than the agreed upon hours a week.

V. SIGNATURES

Your signature means that you have read and abide by this agreement. Signatures by the student, the site supervisor and the faculty sponsor are all required.

3. Instructor/Faculty Sponsor Signature _____ Date _____
Print Name