



Memo to Campus Community

As a result of Governor Patrick signing into law Chapter 28 of the Acts of 2009, An Act to Improve the Laws Relating to Campaign Finance, Ethics and Lobbying (the "Bill") on July 1, 2009, employees of the University of Massachusetts Dartmouth must comply with the new mandatory requirements.

Summary of the Conflict of Interest Law

On or before December 28, 2009, and on an annual basis thereafter, all current state employees must be provided with a summary of the Conflict of Interest Law. Every public employee must sign a written acknowledgement that s/he has received the summary.

This summary is accessible on the Human Resources website at <http://www.umassd.edu/hr/employeeresources/newemployeeessentials/>

Please review the Summary and sign the acknowledgement page and return it to Human Resources. Alternatively, an e-mail acknowledging receipt of the summary can be sent to humanresources@umassd.edu

Mandatory Online Training Program

All current state employees must complete an ethics training program on the Commission's website. State employees will be required to provide a certificate of completion of the training to the Human Resource Department. The link to online training is provided below:
<http://www.mass.gov/ethics/conflict-of-interest-law-online-training-programs.html>

Please note that when multiple users attempt to complete the current online training program using the same computer they may experience a problem accessing the beginning of the training program. To resolve this problem, the user will need to open their Internet browser, then click on "Tools," then "Internet Options," select the "Delete" button under Browsing History, then click on "Delete Cookies" button and confirm delete by clicking on "Yes" then "Close" to close that dialog box, then click "OK". The user should then be able to click back on the Online Training module on the Commission's website and start at the beginning.

There are a total of 25 questions in the quiz. If you do not finish all the questions you will be able to return, on your next visit, to where you left off.

Thank you in advance for complying with these new state mandates. If you have any questions, please contact **Sue Wilbur** at Ext. 8080.