

UMass Dartmouth Faculty-led Study Abroad Program Request DRAFT

Name of Faculty Leader: _____

Academic Department: _____

Request Date: _____

This is a request for the academic department to offer the following study abroad course next year. In addition to course development and instruction, the faculty member agrees to oversee program execution on-site, student advising and support, and financial management of the logistics.

The program will fulfill major requirement _____ and/or University Studies requirement _____ and meets University Studies 5b criteria.

Name of Program: _____

Winter or Summer Intersession Course? _____

Spring or Fall Campus Course w/embedded field experience abroad? _____

Names of any additional faculty instructors: _____

Name of any host or affiliated institution: _____

Dates of proposed program: _____

Targeted number of students: _____

Proposed course name/s, number, credits: _____

(Prior to approval of a study abroad program, any new course curriculum must be developed and approved by the academic department. Attach the curriculum proposal and state the status – pending or date approved.)

List any College/Department resources requested: _____

Faculty Leader Signature/date: _____

The Department agrees that the estimated number of students is realistic and will promote this program as one of a small number of recommended study abroad options for majors during this term. Administrative support for faculty expense reports will be provided as with any other faculty travel.

Dept. Chair Signature/date: _____

The College supports the application of this faculty member to represent UMass Dartmouth in the role of student group leader as well as instructor. The program concept aligns with College priorities. The program budget is designed to break even: When final bills are reconciled if there are remaining funds those will accrue in the name of the College for future use and if the College operates the program at a loss, the difference will be covered by the College.

Dean of College Signature/date: _____