

Directions:

Fill in the sections of this letter with your personal information. Please return the letter to us for printing on International Student & Scholar Center letterhead and signature.

Social Security Administration
Hastings Keith Federal Building
53 North 6th Street
New Bedford, MA 02740

Dear Social Security Administration,

This letter is written to confirm that _____ is a non-degree or _____ degree student studying at the University of Massachusetts Dartmouth. _____ is in the US on a J-1 visa with a DS 2019 number _____. The DS 2019 is valid from _____ to _____. The University's Program Sponsor Number is P-1-04292.

_____ wishes to apply for a Social Security number and is authorized to work on campus as a student with a J-1 visa. This student has been offered employment as _____. If the student is approved for a Social Security number, please issue a receipt. The information on the receipt will allow the student to be put on our University payroll and begin work immediately while the official Social Security card is being processed and issued.

If the student is not approved for a Social Security Number, please let the student know the nature of the problem and a way of contacting you so we can assist in a resolution.

The University appreciates your assistance to this student.

Sincerely,

Responsible Officer for the J-1 Visa Program
Director