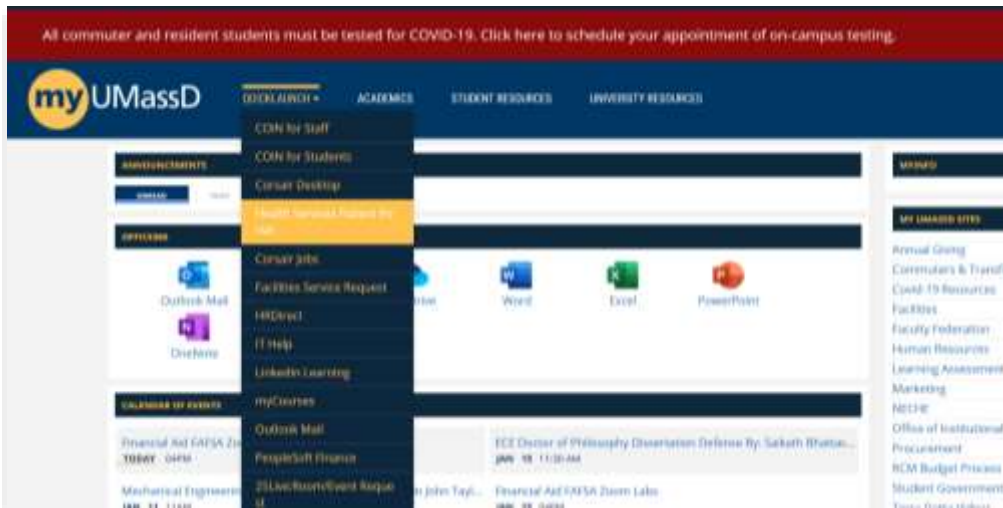


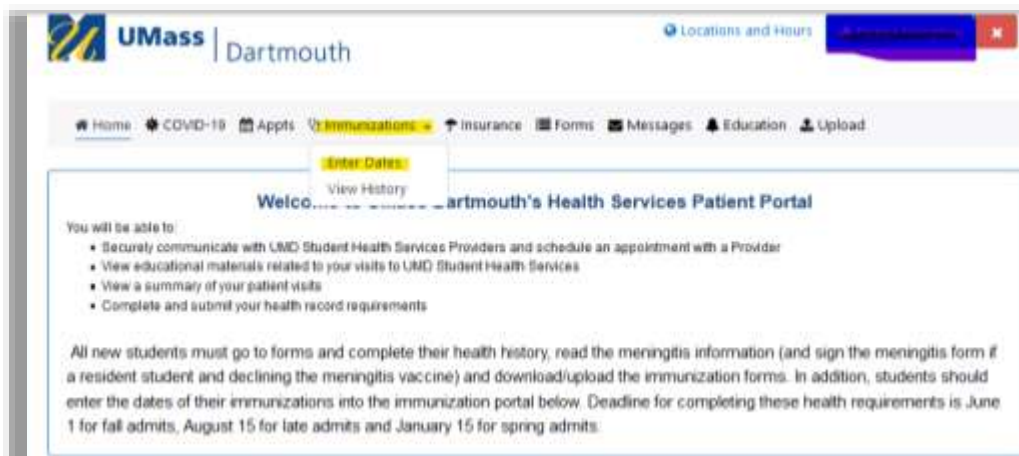
ADDING COVID-19 VACCINATION DATA TO UMassD HEALTH SERVICES MEDICAL RECORD VIA THE HEALTH PORTAL

Follow the instructions below to add your COVID-19 Vaccination Data to the Patient Portal.

Access the portal via the drop-down menu on Quick Launch tab of myUMassD site or directly at the following URL <https://umassd.mediatconnect.com> .



- Log into the Portal with your **UMassD username and password**.
- Select the **Immunization Tab** on the health portal opening page (Highlighted **yellow** here).
- Select the **Enter Dates** under the **Immunization Tab** (Highlighted **yellow** here).



- Scroll down the page until you get to the COVID-19 REQUIRED vaccines and enter the date(s) of the brand of COVID-19 Vaccine that you had received.

REQUIRED

COVID-19 Vaccine (Janssen/Johanson & Johnson)

mm/dd/yyyy

COVID-19 Vaccine (Moderna)

Dose 1 mm/dd/yyyy

Dose 2 mm/dd/yyyy

COVID-19 Vaccine (Pfizer)

Dose 1 mm/dd/yyyy

Dose 2 mm/dd/yyyy

Enter one or all immunizations and then click the Submit button once.

Submit

- Then press the blue **Submit** button on the upper right aspect of the page when you are done.

Next, you must upload documentation to confirm your COVID-19 vaccine into the portal.

- Take a picture (JPG image) or scan as a PDF to your computer/smart phone.
- Select **Immunization Documentation** in the drop-down menu on the **UPLOAD TAB** of the portal. (Both highlighted in yellow below)
- Click **Select File** (highlighted yellow below) to locate the document on your computer/phone.

Home COVID-19 Appl: Immunizations Insurance Forms Messages Education **Upload**

Instructions

- PLEASE MAKE SURE YOUR NAME AND DATE OF BIRTH ARE ON ALL SUPPORTING DOCUMENTATION. Please add STUDENT ID # when possible.
- Browse to your file. It must be smaller than 5 MB. Scan in black and white, or at a setting of 150 DPI to achieve a smaller file. JPEG and PDF files are accepted.
- If you are uploading your immunization history, please select Immunization Documentation as the destination.
- Click Upload.

Documents available to be uploaded:

- COVID Test Report
- Immunization Documentation (Can Be Multiple Pages Or Multiple Uploads)
- Other Upload
- TE Risk Assessment Form
- Test Results

Choose document you are uploading:

Immunization Documentation (Can Be Multiple Pages Or Multiple Uploads)

Please upload completed documentation of any required or recommended immunizations.

Select File

- Highlight the file name to upload and select **Open** (highlighted below)

Immunization Record 4/23/2021 2:44 PM Adobe Acrobat D... 182 KB

File name: Immunization Record All Files

Open Cancel

- Select the blue **Upload** button.
- These steps can be repeated to upload additional records if needed.