

Inquire on Budgets



This job aid describes how to inquire on a budget.

Step 1.

Log into the Finance Production Database with your FIN Username and Password.



Navigate to the following path:








Commitment Control → Review Budget Activities → Budget Details

The **Budget Details** page opens.

Budget Details

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Business Unit:	=	▼	<input type="text"/>	
Ledger Group:	=	▼	<input type="text"/>	
Account:	begins with	▼	<input type="text"/>	
Department:	begins with	▼	<input type="text"/>	
Operating Unit:	begins with	▼	<input type="text"/>	
Product:	begins with	▼	<input type="text"/>	
Fund Code:	begins with	▼	<input type="text"/>	

Step 2.

Enter the following fields:

- ◆ **Business Unit:** Enter the specific business unit (ex: *UMDAR*).
- ◆ **Ledger Group:** Enter the appropriate Ledger Group for the budget (ex: *APPROP* or *ORG*. Most users will choose *ORG*. Users checking *Indirect Cost*, *Student Fund Raising*, *Miscellaneous Income* will choose *APPROP*).
- ◆ **Department:** Enter the appropriate Department for the budget (ex: *D208000000*).
- ◆ **Fund Code:** Enter the appropriate Fund Code for the budget (ex: *21230*).



Note: Search criteria may be entered into any field.



Note: Although this job aid shows Amherst as an example, the steps are the same for all campuses.

Step 3. Scroll down to the bottom of the page and click the Search button.

The **Search Results** appear.

Search Results																		
View All																First	1-2 of 2	Last
Business Unit	Ledger Group	Account	Department	Operating Unit	Product	Fund Code	Class Field	Program Code	Budget Reference	Affiliate	Fund Affiliate	Operating Unit Affiliate	PC Business Unit	Project	Activity	Source Type	Budget Period	Statistics Code
UMAMH	APPROP	700899	A090800000	(blank)	(blank)	23440	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	2006	(blank)
UMAMH	APPROP	700899	A090800000	(blank)	(blank)	23440	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	(blank)	2007	(blank)



Note: At UMass, the Fiscal Year runs from July 1st to the following June 30th. The Budget Period column is the 2nd column from the right. A Budget Period is a fixed period of time equal to one Fiscal Year (with the exception of Grants).

Step 4. Select the appropriate Budget Period by clicking on one of the links on the line associated with that Budget Period.

The **Commitment Control Budget Details** page opens.

Commitment Control Budget Details					
Business Unit	Ledger Group	Account	Fund	Dept	Budget Period
UMAMH	APPROP	700899	23440	A090800000	2006
Display Chart i					
Ledger Amounts					
Budget:			1,000,000.00	USD	Attributes Max Rows: <input type="text" value="100"/>
Expense:			181,792.20	USD	Parent / Children
Encumbrance:			36,461.36	USD	Associated Budgets
Pre-Encumbrance:			33,331.19	USD	
Associate Revenue:			0.00	USD	
Available Budget					
Without Tolerance:		748,415.25	USD	Percent:	(74.84%)
With Tolerance:		748,415.25	USD	Percent:	(74.84%)
Budget Exceptions					
Exception Errors:	1	Exception Warnings:	1	Budget Exceptions	



Note: The following information is displayed in the **Ledger Amounts** section of the page:

- ◆ **Budget:** Total amount of the budget.
- ◆ **Expense:** Total amount of expenses charged against the budget.
- ◆ **Encumbrance:** The total current encumbrance against the budget.
- ◆ **Pre-Encumbrance:** The total current pre-encumbrance against the budget.
- ◆ **Associate Revenue:** The amount of revenue which increases the spending authority when added to the budget. This is available only for funds defined as Associated Revenue in Commitment Control.

Step 5. Review the **Available Budget** section.

Available Budget			
Without Tolerance:	748,415.25	USD	Percent: (74.84%)
With Tolerance:	748,415.25	USD	Percent: (74.84%)



Note: The following information is displayed in the **Available Budget** section of the page:

- ◆ **Without Tolerance:** The amount of available budget money without tolerances.
- ◆ **With Tolerance:** The amount of available budget money with tolerances.

Step 6. Review the **Budget Exceptions** section.

Budget Exceptions			
Exception Errors:	1	Exception Warnings:	1
			Budget Exceptions



Note: The following information is displayed in the **Budget Exceptions** section of the page:

- ◆ **Exception Errors:** The number of transaction budget errors.
- ◆ **Exception Warnings:** The number of transaction budget warnings.

Step 7. Review all other information on the **Commitment Control Budget Details** page.

Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund	Dept	Budget Period
UMAMH	APPROP	700899	23440	A090800000	2006

Display Chart i

Ledger Amounts

Budget:	1,000,000.00 USD			Attributes	Max Rows: <input style="width: 40px;" type="text" value="100"/>
Expense:	181,792.20 USD			Parent / Children	
Encumbrance:	36,461.36 USD			Associated Budgets	
Pre-Encumbrance:	33,331.19 USD				
Associate Revenue:	0.00 USD				

Available Budget

Without Tolerance:	748,415.25	USD	Percent:	(74.84%)
With Tolerance:	748,415.25	USD	Percent:	(74.84%)

Budget Exceptions





Exception Errors: 1 Exception Warnings: 1 [Budget Exceptions](#)



Note: The following icons and buttons are displayed on the **Commitment Control Budget Details** page:

- ◆ Display Chart : This button generates a bar chart of budget information.
- ◆ **Drill to Ledger:** These icons () drill-down **Budget Ledger** details for the associated ledger line.
- ◆ **Drill to Activity Log:** These icons () drill-down **Activity Log** details for the associated ledger line.
- ◆ [Attributes:](#) This link opens the **Budget Detail Attributes** page.
- ◆ [Budget Exceptions:](#) This link opens a new window displaying a chart detailing budget exceptions.

Step 8. Click  (**Drill to Ledger**) for **Ledger Amount Budget** line.

Ledger Amounts	
Budget:	1,000,000.00 USD 
Expense:	185,042.20 USD 
Encumbrance:	33,211.36 USD 
Pre-Encumbrance:	33,331.19 USD 

Drill to Ledger

Associated Budgets

The **Ledger** page, **Budget Chartfields** tab appears.

Ledger				
Business Unit: UMAMH		Ledger: APPROP_BUD		
Customize Find First 1 of 1 Last				
Budget Chartfields				
Account	Fund	Dept	Budget Period	
700899	23440	A090800000	2006	

Step 9. Click the **Budget Chartfields** tab, if it is not already selected.



Note: The following information is displayed under the **Budget Chartfields** tab:

- ◆ **Account:** The Account associated with the ledger line.
- ◆ **Fund:** The Fund associated with the ledger line.
- ◆ **Department:** The Department associated with the ledger line.
- ◆ **Budget Period:** The active Fiscal Year. Note that there is no budget period for Grants displayed here. A Grant's begin and end dates are available by using a custom inquiry.

Step 10. Click the **Amounts** tab.

The **Ledger** page, **Amounts** tab appears.

Ledger

Business Unit: UMAMH Ledger: APPROP_BUD

Customize | Find | First | 1 of 1 | Last

Account	Base Amount	Transaction Amount	Last Update DateTime	Process Instance
700899	1000000.00 USD	1000000.00 USD	05/09/2006 2:26:19PM	6885




Note: The following information is displayed under the **Amounts** Tab:



- ◆ **Account:** The Budget Account associated with the ledger line.
- ◆ **Base Amount:** The Base Amount associated with the ledger line.
- ◆ **Transaction Amount:** The Transaction Amount associated with the ledger line.
- ◆ **Last Update Date/Time:** The last Date and Time this ledger was updated.
- ◆ **Process Instance:** The Process Number associated with the chosen ledger.

Step 11.

Click  (*Drill-down Magnifier* icon) for the appropriate **Ledger** line.

Business Unit:		UMAMH		Ledger:		APPROP_BUD			
Account		Base Amount		Transaction Amount		Last Update Date Time		Process Instance	
	700899	1000000.00	USD	1000000.00	USD	05/09/2006 2:26:19PM	6885		

The **Budget Journal** page appears.

Budget Journal									
Business Unit:		UMAMH		Ledger:		APPROP_BUD			
Journal ID		Date		Status		Year		Period	
	0000000061	05/03/2006	Posted	2006	11	3	700899	23440	A090800000
	0000000129	05/09/2006	Posted	2006	11	1	700899	23440	A090800000


Step 12.

Click the **Budget Chartfields** tab, if it is not already selected.



Note: The following information is displayed under the **Budget Chartfields** tab:

- ◆ **Journal ID:** The Journal ID for the budget journal line.
- ◆ **Date:** The Date for the budget journal line.
- ◆ **Status:** The Journal Status for the budget journal line.
- ◆ **Year:** The Fiscal Year for the budget journal line.
- ◆ **Period:** The Period for the budget journal line.
- ◆ **Line #:** The Line Number for the budget journal line.
- ◆ **Account:** The Account for the budget journal line.
- ◆ **Fund:** The Fund associated with the ledger line.
- ◆ **Department:** The Department associated with the ledger line.

Step 13. Click the  tab.

The **Budget Journal Amounts** tab appears.

Journal ID	Date	Status	Year	Period	Line #	Budget Period	Foreign Amount	Monetary Amount	Line Descr	Entry Type	Date Posted
0000000061	05/03/2006	Posted	2006	11	3	2006	100,000.00 USD	100,000.00 USD	All Expenses	Original	05/03/2006
0000000129	05/09/2006	Posted	2006	11	1	2006	900,000.00 USD	900,000.00 USD	All Expenses	Original	05/09/2006



Note: The following information is displayed under the **Amounts** tab:

- ◆ **Journal ID:** The Journal ID for the budget journal line.
- ◆ **Date:** The Date for the budget journal line.
- ◆ **Status:** The Journal Status for the budget journal line.
- ◆ **Year:** The Fiscal Year for the budget journal line.
- ◆ **Period:** The Period for the budget journal line.
- ◆ **Line #:** The Line Number for the budget journal line.
- ◆ **Line Descr:** A description of the line amount.
- ◆ **Entry Type:** The type of data entry.
- ◆ **Date Posted:** The date on which the budget journal entry posted.

Step 14. Click  on the **Budget Journal** page.

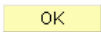
The **Ledger** page reappears.

Ledger

Business Unit: UMAMH Ledger: APPROP_BUD

Customize | Find | First 1 of 1 Last

Account	Base Amount	Transaction Amount	Last Update DateTime	Process Instance
700899	1000000.00 USD	1000000.00 USD	05/09/2006 2:26:19PM	6885

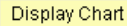




Step 15. Click  .

The **Commitment Control Budget Details** page reappears.





Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund	Dept	Budget Period
UMAMH	APPROP	700899	23440	A090800000	2006

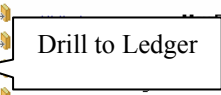
 

Step 16. Click  (**Drill to Ledger** icon) for the **Ledger Amount Encumbrance** line.

Ledger Amounts

Budget:	1,000,000.00 USD	
Expense:	185,042.20 USD	
Encumbrance:	33,211.36 USD	
Pre-Encumbrance:	33,331.19 USD	

rows: 100



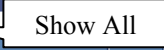
The **Ledger** page appears with **Encumbrance** details.

Ledger

Business Unit: UMAMH Ledger: APPROP_ENC



Customize | Find | First 1-2 of 2 Last

Account	Fiscal Year	Accounting Period	Base Amount	Transaction Amount	Last Update Date Time	Process Instance
700899	2006	11	10763.75 USD	10763.75 USD	06/27/2006 10:29:44PM	15154
700899	2006	12	22447.61 USD	22447.61 USD	08/01/2006 1:50:59PM	15822



Step 17. Click  (**Show All Columns** icon) to expose all fields on the **Ledger** page.

All columns are displayed.

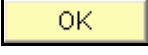
Business Unit: UMAMH Ledger: APPROP_ENC												
Customize Find First 1-2 of 2 Last												
	Account	Fund	Dept	Budget Period	Fiscal Year	Accounting Period	Base Amount		Transaction Amount		Last Update DateTime	Process Instance
	700899	23440	A090800000	2006	2006	11	10763.75	USD	10763.75	USD	06/27/2006 10:29:44PM	15154
	700899	23440	A090800000	2006	2006	12	22447.61	USD	22447.61	USD	08/01/2006 1:50:59PM	15822



Note: The following information is displayed:

- ◆ **Account:** The Budget Account associated with the ledger line.
- ◆ **Fund:** The Fund associated with the ledger line.
- ◆ **Dept:** The Department associated with the ledger line.
- ◆ **Budget Period:** The active Fiscal Year. Note that there is no budget period for Grants displayed here. A Grant's begin and end dates are available by using a custom inquiry.
- ◆ **Fiscal Year:** The Fiscal Year for the budget journal line.
- ◆ **Accounting Period:** The Accounting Period for the transactions.
- ◆ **Transaction Amount:** The Transaction Amount associated with the ledger line.
- ◆ **Last Update Date/Time:** The last Date and Time this ledger was updated.
- ◆ **Process Instance:** The last PeopleSoft Process Number associated with the chosen ledger.

Step 18.

Click  on the **Ledger** page.



The **Commitment Control Budget Details** page reappears:



Commitment Control Budget Details



Business Unit	Ledger Group	Account	Fund	Dept	Budget Period
UMAMH	APPROP	700899	23440	A090800000	2006



[Display Chart](#) ⓘ

Ledger Amounts

Budget: 1,000,000.00 USD   [Attributes](#) Max Rows:



Expense: 181,792.20 USD   Parent / Children



Encumbrance: 36,461.36 USD   Associated Budgets

Pre-Encumbrance: 33,331.19 USD  

Associate Revenue: 0.00 USD

Available Budget


Without Tolerance: 748,415.25  USD Percent: (74.84%) 

With Tolerance: 748,415.25  USD Percent: (74.84%) 



Budget Exceptions



Exception Errors: 1 Exception Warnings: 1 [Budget Exceptions](#)



Step 19.



Click  (**Drill to Activity Log** icon) for **Ledger Amount Encumbrance** line.

Ledger Amounts

Budget: 1,000,000.00 USD   [Attributes](#) Max Rows:

Expense: 185,042.20 USD   Parent

Encumbrance: 33,211.36 USD   Assoc **Drill to Activity Log**

Pre-Encumbrance: 33,331.19 USD  

The **Activity Log** page appears.

Activity Log







Ledger: APPROP_ENC

Display open encumbrances only

Tran Line	Document Label	Document ID	Ref Bdat?	Account	Fund	Dept	Budget Period	Year	Period	Foreign Amount	Monetary Amount
1	Voucher ID: 00000021	00000021	Y	700899	23440	A090800000	2006	2006	11	-10.00 USD	-10.00 US
1	Voucher ID: 00000024	00000024	Y	700899	23440	A090800000	2006	2006	11	-10.00 USD	-10.00 US
1	Voucher ID: 00000030	00000030	Y	700899	23440	A090800000	2006	2006	11	-100.00 USD	-100.00 US
1	Voucher ID: 00000031	00000031	Y	700899	23440	A090800000	2006	2006	11	-50.00 USD	-50.00 US
1	Voucher ID: 00000032	00000032	Y	700899	23440	A090800000	2006	2006	11	-1.00 USD	-1.00 US
1	Voucher ID: 00000034	00000034	Y	700899	23440	A090800000	2006	2006	11	-100.00 USD	-100.00 US
1	Voucher ID: 00000038	00000038	Y	700899	23440	A090800000	2006	2006	11	-75.00 USD	-75.00 US
1	Voucher ID: 00000042	00000042	Y	700899	23440	A090800000	2006	2006	11	-75.00 USD	-75.00 US
1	Voucher ID: 00000061	00000061	Y	700899	23440	A090800000	2006	2006	11	-30.00 USD	-30.00 US

Step 20.


Click  (**Drill-down Magnifier** icon) to drill-down on a specific line.

		1	Purchase Order.	0000000006	N	700899	23440	A090800000	2006	2006	11	1.00	USD	1.00
		1	Purchase Order.	0000000008	N	700899	23440	A090800000	2006	2006	11	10.00	USD	10.00
		1	Purchase Order.	0000000009	N	700899	23440	A090800000	2006	2006	11	30.00	USD	30.00

The **Line Drill Down** page appears.

Purchase Order Line Drill Down

Transaction Line Identifiers

Business Unit: UMAMH **PO Number:** 0000000025 

Line Number: 1 **Schedule Number:** 1

Type: DST **Distribution Line:** 1

Additional Source Information

Vendor Name: 0000000007

Transaction Line Details

Account	Fund Code	Department	Program Code
781460	23440	A090800000	E00

Line Status: Valid

Budget Date: 05/16/2006

Line Amount: 1,300.00 USD

Quantity: 1.0000



Note: This level of drill-down detail for Encumbrance shows any Purchase Orders and Vouchers that have been disencumbered. Pre-Encumbrance details show disencumbered Requisitions.

Step 21.

Scroll to the bottom of the **Line Drill Down** page.

Step 22.

Click .

The **Activity Log** page reappears.

Activity Log

Ledger: APPROP_ENC
 Display open encumbrances only

Tran Line	Document Label	Document ID	Ref Bdg?	Account	Fund	Dept	Budget Period	Year	Period	Foreign Amount	Monetary Amount
1	Voucher ID: 00000021	00000021	Y	700899	23440	A090800000	2006	2006	11	-10.00 USD	-10.00 US
1	Voucher ID: 00000024	00000024	Y	700899	23440	A090800000	2006	2006	11	-10.00 USD	-10.00 US
1	Voucher ID: 00000030	00000030	Y	700899	23440	A090800000	2006	2006	11	-100.00 USD	100.00 US
1	Voucher ID: 00000031	00000031	Y	700899	23440	A090800000	2006	2006	11	-50.00 USD	-50.00 US
1	Voucher ID: 00000032	00000032	Y	700899	23440	A090800000	2006	2006	11	-1.00 USD	-1.00 US
1	Voucher ID: 00000034	00000034	Y	700899	23440	A090800000	2006	2006	11	-100.00 USD	-100.00 US
1	Voucher ID: 00000038	00000038	Y	700899	23440	A090800000	2006	2006	11	-75.00 USD	-75.00 US
1	Voucher ID: 00000042	00000042	Y	700899	23440	A090800000	2006	2006	11	-75.00 USD	-75.00 US
1	Voucher ID: 00000061	00000061	Y	700899	23440	A090800000	2006	2006	11	-30.00 USD	-30.00 US

Step 23.

Locate the **Download** () button.

Download

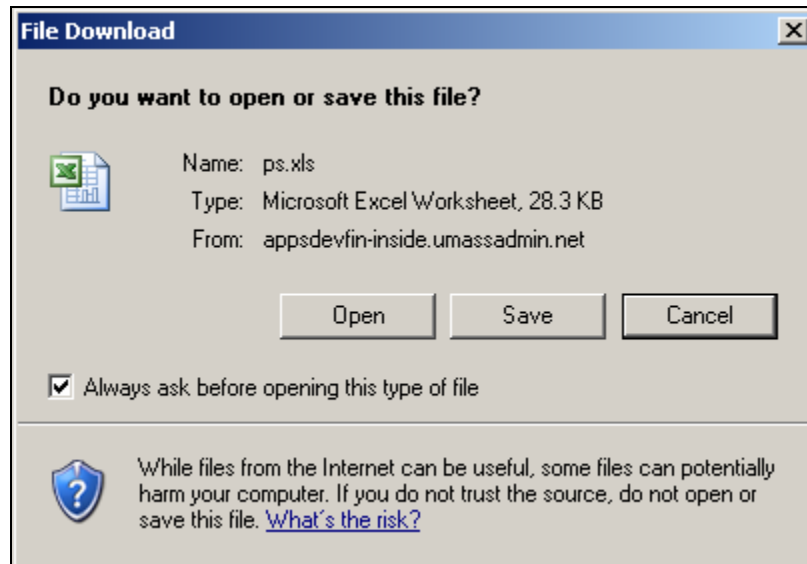
Activity Log

Tran Line	Document Label	Document ID	Ref Bdg?	Account	Fund	Dept	Budget Period	Year	Period	Foreign Amount	Monetary Amount
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Step 24.

Click  (**Download** button).

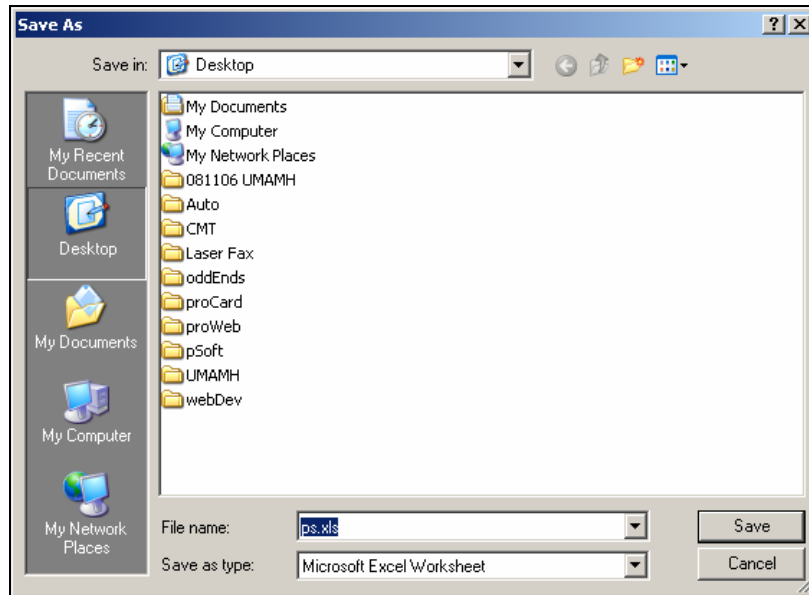
A **File Download** dialog box appears.



Note: This will save the data as an Excel Spreadsheet for analysis.

Step 25. Click the  button to save the data as an Excel Spreadsheet.

The **Save As Dialog Box** appears.



Step 26. Name the Excel Spreadsheet file and choose a location in which the file will be saved (**Save in:**).

The **Activity Log** page reappears.

Activity Log

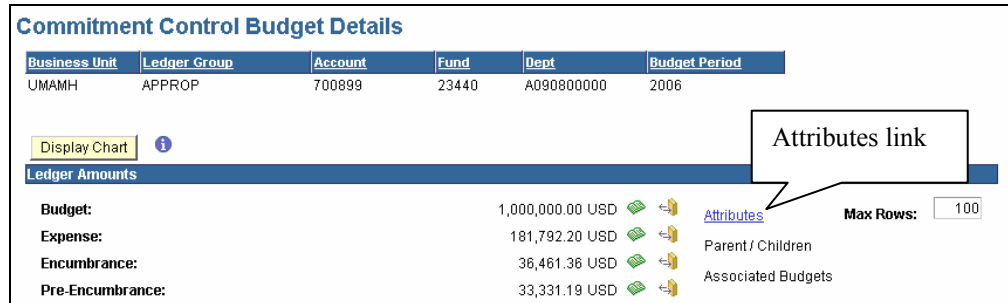
Ledger: APPROP_ENC
 Display open encumbrances only

	Tran Line	Document Label	Document ID	Ref Indnt?	Account	Fund	Dept	Budget Period	Year	Period	Foreign Amount	Monetary Amount
	1	Voucher ID: 00000021	00000021	Y	700899	23440	A090800000	2006	2006	11	-10.00 USD	-10.00 U\$
	1	Voucher ID: 00000024	00000024	Y	700899	23440	A090800000	2006	2006	11	-10.00 USD	-10.00 U\$
	1	Voucher ID: 00000030	00000030	Y	700899	23440	A090800000	2006	2006	11	-100.00 USD	-100.00 U\$
	1	Voucher ID: 00000031	00000031	Y	700899	23440	A090800000	2006	2006	11	-50.00 USD	-50.00 U\$
	1	Voucher ID: 00000032	00000032	Y	700899	23440	A090800000	2006	2006	11	-1.00 USD	-1.00 U\$
	1	Voucher ID: 00000034	00000034	Y	700899	23440	A090800000	2006	2006	11	-100.00 USD	-100.00 U\$
	1	Voucher ID: 00000038	00000038	Y	700899	23440	A090800000	2006	2006	11	-75.00 USD	-75.00 U\$
	1	Voucher ID: 00000042	00000042	Y	700899	23440	A090800000	2006	2006	11	-75.00 USD	-75.00 U\$
	1	Voucher ID: 00000061	00000061	Y	700899	23440	A090800000	2006	2006	11	-30.00 USD	-30.00 U\$

Step 27.


Scroll to the bottom of the **Activity Log** page and click .

The **Commitment Control Budget Details** page reappears.







Commitment Control Budget Details

Business Unit	Ledger Group	Account	Fund	Dept	Budget Period
UMAMH	APPROP	700899	23440	A090800000	2006

Display Chart 

Ledger Amounts

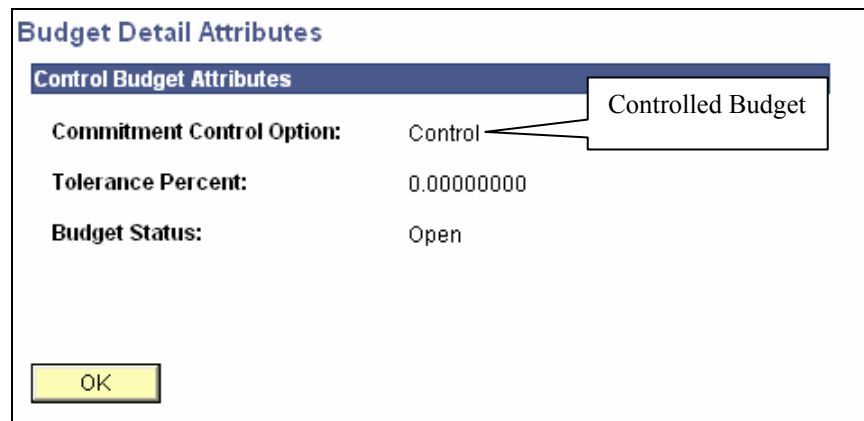
Budget:	1,000,000.00 USD		Attributes	Max Rows: <input type="text" value="100"/>
Expense:	181,792.20 USD		Parent / Children	
Encumbrance:	36,461.36 USD		Associated Budgets	
Pre-Encumbrance:	33,331.19 USD			

Attributes link (points to the [Attributes](#) link)

Step 28.

Click the [Attributes](#) link in the **Ledger Amounts** section of the page.


The **Budget Detail Attributes** page appears.



Budget Detail Attributes

Control Budget Attributes


Commitment Control Option:	Control	Controlled Budget (points to the value)
Tolerance Percent:	0.00000000	
Budget Status:	Open	







Note: The following information is displayed, depending upon the type of budget:

- ◆ **Commitment Control Option:** Appears for Grant and Non-Grant budgets. The information displayed indicates what type of control is on the budget. The word "Control" means overdrafts (overspend) are not allowed and if insufficient funds are available for the expense, a budget checking error will result. If the word "Tracking" appears here, the budget allows overdrafts (overspend). Departments are responsible for ensuring that sufficient funds are, or will be, available for their expenditures.
- ◆ **Tolerance Percent:** Appears for Grant and Non-Grant budgets. The information displayed shows by how much a controlled budget can go over budget.
- ◆ **Budget Status:** Appears for Grant and Non-Grant budgets. The information indicates whether the budget is Open or Closed (frozen). If it is a Grant budget, the Budget Begin and End dates appear.

Step 29. Click  at the bottom of the page.


The **Commitment Control Budget Details** page reappears.

Commitment Control Budget Details					
Business Unit	Ledger Group	Account	Fund	Dept	Budget Period
UMAMH	APPROP	700899	23440	A090800000	2006

Step 30. Click the [Budget Exceptions](#) link in the **Budget Exception** section of the page.

Budget Exceptions			
Exception Errors:	1	Exception Warnings:	1

[Budget Exceptions](#) 

The **Commitment Control Budget Exceptions** page appears.

Commitment Control Budget Exceptions		
Budget Type:	APPROP	Parent_to Org_or_Assoc_Rev
Business Unit:	UMAMH	UMass Amherst
Budget Period:	2006	

ChartField	ChartField Value	Description
Account:	700899	All Expenses
Operating Unit:		
Fund Code:	23440	Private Gift
Department:	A090800000	Civil/Env Engin
Program Code:		
Class Field:		
Budget Reference:		
Product:		
PC Business Unit:		
Project:		



Note: The page displays a table that lists associated Chartfield Names, Values, and Descriptions. At the bottom of the page is a list of all transactions that have not passed the Budget Check process.

Step 31. Scroll down to view the bottom of the page.

Budget Period: 2006

ChartField	ChartField Value	Description
Account:	700899	All Expenses
Operating Unit:		
Fund Code:	23440	Private Gift
Department:	A090800000	Civil/Env Engin
Program Code:		
Class Field:		
Budget Reference:		
Product:		
PC Business Unit:		
Project:		
Activity:		
Source Type:		
Affiliate:		
Fund Affiliate:		
Operating Unit Affiliate:		

*Exception Type: Maximum Rows: More Transactions Exist
[Advanced Transaction Criteria](#) [Budget Detail](#)



Note: The budget used in this exercise has no exceptions, so none are displayed.

Here is an example of a **Commitment Control Budget** with **Exceptions**.

Commitment Control Budget Exceptions

Budget Type: PROJ_GRT Project Budgets
Business Unit: UMAMH UMass Amherst
Project: P1400000000000000 Test Project 2

ChartField	ChartField Value	Description
Account:	700899	All Expenses
Operating Unit:		
Fund Code:	21790	Continuing Education
Department:	A083100000	CE Food and Natural Resources
Program Code:		
Class Field:		
Budget Reference:		
Product:		
PC Business Unit:		
Project:	P1400000000000000	Test Project 2
Activity:		
Source Type:		
Affiliate:		
Fund Affiliate:		
Operating Unit Affiliate:		

*Exception Type: Maximum Rows: More Transactions Exist
[Advanced Transaction Criteria](#) [Budget Detail](#)

Date	Transaction Type	Exception	Amount	ID Name	ID Value
05/11/2006	GL_JOURNAL	Budget Date out of Bounds	500.00 USD	Journal ID:	0000000313
05/11/2006	GL_JOURNAL	Budget Date out of Bounds	-500.00 USD	Journal ID:	0000000313
05/07/2006	GL_JOURNAL	Budget Date out of Bounds	100.00 USD	Journal ID:	0000000094