# **Timetable for Personnel Recommendations**

		Revised 2023
For All Colleges/Schools except the Law School	For Law School	
Probationary Contract Renewal	Probationary Contract Renewal	Due Dates
Condidate to FFO		10.04
Candidate to FEC	Condidatals file to T&DC Chair	16-Oct
FEC to Dept Chair	Candidate's file to T&PC Chair	15-Nov
Dept Chair to Academic Council	T&PC to Law Academic Council	5-Dec
Academic Council to Dean	Law Academic Council to Dean	5-Jan
Dean to Provost	Dean to Provost	5-Feb
Provost to Chancellor	Provost to Chancellor	5-Mar
Due to Faculty	Due to Faculty	6-May
<u>Sabbatical</u>	Sabbatical	
Application due to Chair	Application due to Chair	2-Oct
FEC and Chair to Dean	FEC and Chair to Dean	1-Nov
Dean to Provost	Dean to Provost	1-Dec
Provost to Chancellor	Provost to Chancellor	2-Jan
Due to Faculty	Due to Faculty	start of Spring semester
Tenure Timeline	Tenure Timeline	
Candidate to FEC		15-Sep
FEC to Dept. Chair	Candidate's file to T&PC Chair	16-Oct
Dept. Chair to Academic Council	T&PC to Law Academic Council	6-Nov
Academic Council to Dean	Law Academic Council to Dean	5-Dec
Dean to Provost	Dean to Provost	5-Jan
Provost to Chancellor	Provost to Chancellor	5-Feb
Due to BOT	Due to BOT	5-Mar
Promotions	Promotions	
Full Professor, Commonwealth Professor,	Full Professor, Commonwealth Professor,	
and Teaching Faculty	and Teaching Faculty	
Candidate to FEC		15-Nov
FEC to Dept. Chair	Candidate's file to T&PC Chair	15-Dec
Dept. Chair to Academic Council	T&PC to Law Academic Council	5-Jan
Academic Council to Dean	Law Academic Council to Dean	5-Feb
Dean to Provost	Dean to Provost	5-Mar
Provost to Chancellor	Provost to Chancellor	5-Apr
Due to Faculty	Due to Faculty	6-May
Librarians	Librarians	
Library Evaluation Committee (LEC) to	Library Evaluation Committee (LEC) to Assoc.	
Division Head	Dean, Law Library	16-Jan
Division Head to Dean	Assoc. Dean, Law Library to Dean	15-Feb
Dean to Provost	Dean to Provost	15-Mar
Provost to Chancellor	Provost to Chancellor	15-Apr
Chancellor to Librarian	Chancellor to Librarian	15-May
Technicians	Technicians	
Dept. Chair or Supervisor to Dean	N/A	15-Feb
Dean to Provost		15-Mar
Provost to Chancellor		15-Apr
Chancellor to Technician		15-May

### <u>PMYR</u>

DEC/LEC (as appropriate) to Dept. Chair Dept. Chair to Academic Council Academic Council to Dean Dean to Provost Due to Faculty

### Professor/Librarian Emeritus

Dean to Provost Due to Faculty/Librarian

#### **Pre-Tenure Contract Renewal**

Candidate to FEC FEC to Dept Chair Dept Chair to Academic Council Academic Council to Dean Dean to Provost Provost to Chancellor Due to Faculty

# <u>PMYR</u>

Due to Faculty

Candidate's file to T&PC Chair T&PC to Law Academic Council Law Academic Council to Dean Dean to Provost Due to Faculty	February 12, 2024 February 26, 2024 March 18, 2024 April 22, 2024 May 13, 2024	
Professor/Librarian Emeritus		
Dean to Provost	15-Mar	
Due to Faculty/Librarian	early May	
Pre-Tenure Contract Renewal		
	16-Oct	
Candidate's file to T&PC Chair	15-Nov	
T&PC to Law Academic Council	5-Dec	
Law Academic Council to Dean	5-Jan	
Dean to Provost	5-Feb	
Provost to Chancellor	5-Mar	

6-May