



## **DIRECTED STUDY GUIDELINES AND PROCEDURES**

1. The following approval signatures must be obtained by the student:
  - a. **Undergraduate students** pursuing Directed Study must obtain the approval of a faculty sponsor, the major department chairperson and the major college dean.
  - b. **Graduate students** pursuing Directed Study must obtain the approval of a faculty sponsor, the graduate program director and their college dean.
2. Directed Study accomplishes the same course objectives as if the student had taken the course on a regular basis. Directed Study may be available for courses in the University curriculum that are not being given in a particular semester. No proposal is necessary.

The number of the Directed Study courses will reflect the level of the course being replaced. For example, a Directed Study replacing the course HST 223 would be entered as HST 296.

3. Directed Study credits will show the designation of the department in which the study is taken. The title and course number will be displayed on the student's record.