Graduate Student - Full-Time Enrollment Status Consideration Request Form

A course load of 9 credits per semester is considered full-time in a graduate program. In some cases, a student may be considered full-time without being enrolled formally in 9 credits. This typically occurs near the end of the program of study when a student is working on a project, thesis or dissertation, and has completed all credit bearing courses/thesis/project/dissertation required to meet the credit requirements of the degree.

The enrollment status of a student may have important implications on financial assistance eligibility, loan repayment schedule, health insurance coverage, and other matters dependent on enrollment status.

Student Last Name  Student First Name  Student ID

Semester/Year  Program of Study

The above-named student's enrollment status should be considered full-time for the following reason:

☐ The student has taken the total number of credits (inclusive of credits being taken this term) required for the program of study and is working on his/her project, thesis, or dissertation.

☐ Other (please specify): _____________________________________________________________

I am making this assessment based on my knowledge of this student's academic work requirements and the specific requirements for the graduate program s/he is pursuing. I understand that important university benefits are accrued to the student based on my assessment.

___________________________________________________________  _________________________
Graduate Program Director or Department Chairperson  Printed Name  Signature           Date

___________________________________________________________  _________________________
Associate Provost for Graduate Studies  Printed Name  Signature           Date

Revised 7/25/19