

285 Old Westport Road
Dartmouth, MA 02747



Day School

Office of University Registrar
Foster Admin. Bldg., Rm. 116
Phone: 508.999.8615
Fax: 508.999.8633
Email: Registrar@umassd.edu



Evening / Summer School

Online & Continuing Education
Foster Admin. Bldg., Rm. 121
Phone: 508.999.9202
Fax: 508.999.8621
Email: online@umassd.edu

INDEPENDENT STUDY

Name: _____, _____, _____
First Middle Last

Address: _____, _____, _____
Street City/Town State Zip Phone

Student ID Number Student Email Total Credits Earned Year of Graduation Major

TITLE OF INDEPENDENT STUDY: _____

DEPARTMENT IN WHICH CREDIT WILL BE EARNED: _____

SEMESTER/TERM FOR PROPOSED STUDY: _____

FACULTY SPONSOR (Please Print): _____

Attach a description of the course of study. See reverse side for procedures.

PROPOSED NUMBER OF UNDERGRADUATE _____ GRADUATE _____ CREDITS

CREDITS PREVIOUSLY EARNED IN INDEPENDENT STUDY _____ (Maximum 12 Credits)

I have read the guidelines (other side) and understand the conditions set therein.

Applicant's Signature: _____ Date: _____

Approval: 1. _____
Faculty Sponsor Signature Date

Approval: 2. _____
Department Chairperson of Student's Major or Program Director Signature Date

Approval: 3. _____
Dean of Student's College Signature Date

NOTE: REGISTRATION MAY TAKE PLACE ONLY WITH SUBMISSION OF THIS COMPLETED AND FULLY APPROVED APPLICATION TO THE APPROPRIATE OFFICE LISTED ABOVE.

REGISTRAR'S USE ONLY: COURSE NUMBER _____ SECTION NUMBER _____
 ENTERED BY: _____ DATE _____

INDEPENDENT STUDY GUIDELINES AND PROCEDURES

1. The following approval signatures must be obtained by the student:
 - a. **Undergraduate students** pursuing Independent Study must obtain the approval of a faculty sponsor, the major department chairperson and the major college dean.
 - b. **Graduate students** pursuing Independent Study must obtain the approval of a faculty sponsor, the graduate program director and their college dean.
2. A written proposal must be submitted with the application for Independent Study. Defining the Independent Study is the student's responsibility. The proposal should include:
 - a. A description of the study and a statement of objectives, including the nature and extent of the work to be pursued.
 - b. The manner or procedure including the method of evaluation.
 - c. Credits to be earned with this proposal.
 - d. Schedule for the completion of reports, papers and projects.

3. Independent Study will only be approved for investigations into areas of study that do not duplicate the University's curriculum. Independent Study is open only to those students who have 54 or more credits.

The maximum for undergraduate degree credit in Independent Study at UMass Dartmouth is twelve (12) credits.

The student is responsible for ascertaining whether the proposed study fulfills degree requirements.

4. Independent Study credits will show the designation of the department in which the study is taken. The title of the topic undertaken will be displayed on the student's record.