



Additional Compensation for Faculty

A. Additional Compensation Limits and Payment

Faculty\*

Employee Name (Last, First, Middle Initial) HR ID# Base Salary % Limit Total Limit\*\* Position Type:
33% 9-month 12-month

Department:

\*Includes all faculty. \*\*Limit can only exceed 33% of base salary with the approval of the Provost and concurrence of the Chancellor. Effort on grants during the summer months (June, July, and August) may not exceed 95%.

Description of Services:

B.

Table with 12 columns: HR Account Code, Business Unit, Fund, Department, Program, Project/Grant, Start Date, End Date, Biweekly Rate, Pay Periods, %Effort, Total \$

Funding (\*Attach additional sheet if needed)

C. Other Additional Compensation Scheduled During this Calendar Year (\*Attach additional sheet if needed)

Table with 12 columns: HR Account Code, Business Unit, Fund, Department, Program, Project/Grant, Start Date, End Date, Biweekly Rate, Pay Periods, % Effort, Total \$

Is this work assignment performed during the employee's usual work day/hours \* YES NO Are you using the additional sheet: YES NO

\* If YES, employee must complete a STATEMENT of NON-CONFLICT, signed by EMPLOYEE'S department head/supervisor and forward the Statement of Non-Conflict with this form.

D. Certification/Approvals

I certify that the amount(s) shown on this sheet are accurate and reflect the time expected to be worked and/or time earned for pay purposes during the period indicated.

Employee Signature: Date:

Approvals

Table for Approvals: Principal Investigator, Department Chair, Dean, Provost (if needed) with Date fields.

Table for Approvals: ORA, Human Resources, Payroll with Date fields.



\*Please use space provided if needed

**B. Funding**

<u>HR Account Code</u>	<u>Business Unit</u>	<u>Fund</u>	<u>Department</u>	<u>Program</u>	<u>Project/Grant</u>	<u>Start Date</u>	<u>End Date</u>	<u>Biweekly Rate</u>	<u>Pay Periods</u>	<u>% Effort</u>	<u>Total \$</u>
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**C. Other Additional Compensation Scheduled During this Calendar Year**

<u>HR Account Code</u>	<u>Business Unit</u>	<u>Fund</u>	<u>Department</u>	<u>Program</u>	<u>Project/Grant</u>	<u>Start Date</u>	<u>End Date</u>	<u>Biweekly Rate</u>	<u>Pay Periods</u>	<u>% Effort</u>	<u>Total \$</u>
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