

*This form is for student class projects only. A study is considered a “student class project,” if it is a systematic investigation students conduct as assignments designed to teach human research methods, where the results and data are not being disseminated outside of the classroom. This excludes all faculty research and any graduate research relating to thesis or dissertation. Please note this form is only applicable for UMD students. Class projects cannot involve the following participants: institutionalized persons, persons unable to consent, children *, or members of a subject pool. Data collected for class projects is the student’s data and should not be utilized by Faculty or instructors without the student’s express written permission. Faculty and instructors are not permitted to intentionally use class projects as a means of collecting data for their use. If all members of the class are executing the same or a very similar project then faculty only need to complete and submit one form which will cover the entire class.*

Instructions for Class Project Review Forms:

Training Requirements: Supervising Faculty or instructors must complete the human subjects research training at citiprogram.org. The IRB strongly encourages that students also complete this training. Supervising Faculty/instructors are responsible for the ethical conduct of class project research.

Please fill out all fields – if a field is not applicable mark N/A.

Student: Last name, First name

Faculty: professor / instructor’s name

Email addresses:

Semester: the semester the project is being conducted

Year: year research is being conducted

Research Question/Hypothesis: Please describe your research. List any aims, questions, or hypotheses that you may be testing.

Confirm that subjects are: please check those that apply.

Method: please check those that apply. List where observations or participant observations will take place.

Consent Form: only check one. If you are not using a consent form please give an explanation in the box provided. Please check with your professor to determine if a consent form is necessary. Please note that consent forms must contain some mandatory elements. Please see your professor for assistance in consent form protocol. Further help and instruction are available at

http://www.atmc.umassd.edu/institutional_compliance/irb.cfm

* Children may be used for observational class projects.

Status as Human Subjects Research: check yes or no for each question. In order to be considered a student class project the answer to either question A1 or A2 must be no. In question B3 - *Private* means **either** information about behavior that occurs in a context in which an individual can reasonably expect that no observation or recording is taking place **or** the individual has provided the information for specific purposes and can reasonably expect that the information will not be made public (i.e., a medical record). *Individually identifiable* means **either** identity of participant is or may readily be ascertained by the investigator **or** identity of the participant is or may readily be associated with the information.

Please sign, date and provide your email address.

Have your professor / instructor complete the form with signature, date, and email.
Your form is now ready to submit.

We will file your completed form. At this time you will not receive any verification from the Office of Institutional Compliance.

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151 Martine St.
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Fall River, MA 02723

Student use only – Student Class Project – Student use only

Student: _____ **Supervising Faculty:** _____
Email: _____ **Semester:** _____ **Year:** _____

PROJECT DESCRIPTION

Research Question/Hypothesis:

Confirm that subjects are:

- Not institutionalized
- Able to give informed consent
- Adult (18+ years old) – *Persons under 18 may be used for observations only*
- Not members of a “Subject Pool”

Method:

- Survey
- Interview
- Observation – Where:

 Observations conducted by participant – Where:

 Experiment
- Archival

Consent Form:

- Consent form used (Attach form)
- No Consent Form (Please give explanation below.)

Human Subjects Research Status (To be completed by faculty sponsor):

A) The activity involves research because:

- 1) The activity is a systematic investigation, including research development, testing and evaluation: Yes No
- 2) The activity is designed with the intent to develop generalizable knowledge or to contribute to generalizable knowledge: Yes No

