

Complete Proposal Criteria:

- Proposal Routing Form (PRF) - fully and accurately completed & signed
- Proposal is uploaded into Cyuse424 or the sponsors official on-line system with full submit access granted
- Proposal Abstract
- Technical section of the proposal
- CVs, bio-sketches
- Budget and Budget justification
- Current & pending support documents
- Other forms or documents as required by the sponsor
- Sub-awardee documents:
 - Scope of work
 - Budget
 - Budget justification
 - CVs, bio-sketches
 - Current and pending support forms
 - Facilities statement, if required
 - Certifications
 - Letter of endorsement from the Sponsored Programs Office
 - F&A rate agreement
 - Other forms or documents as required by the sponsor
- References cited
- Facilities statement
- Letters of collaboration and support.