Complete Proposal Criteria:

- Proposal Routing Form (PRF) - fully and accurately completed & signed
- Proposal is uploaded into Cyuse424 or the sponsors official on-line system with full submit access granted
- Proposal Abstract
- Technical section of the proposal
- CVs, bio-sketches
- Budget and Budget justification
- Current & pending support documents
- Other forms or documents as required by the sponsor
- Sub-awardee documents:
  - Scope of work
  - Budget
  - Budget justification
  - CVs, bio-sketches
  - Current and pending support forms
  - Facilities statement, if required
  - Certifications
  - Letter of endorsement from the Sponsored Programs Office
  - F&A rate agreement
  - Other forms or documents as required by the sponsor
- References cited
- Facilities statement
- Letters of collaboration and support.