

*UNIVERSITY OF MASSACHUSETTS SCHOOL OF LAW
SUMMER STIPEND PROGRAM 2017 GUIDELINES
Deadline: 12:00 p.m. March 17, 2017*

A. PROGRAM PURPOSE AND SUMMARY

The University of Massachusetts School of Law (UMass Law) Summer Stipend Program will award stipends to selected UMass Law students working in public sector legal internships during the summer of 2017. UMass Law highly values public service and believes that internships are one of the best ways for students to explore public sector law as a possible career path. UMass Law plans to award stipends to students working in full-time internships for non-profit or government organizations at which they work for at least 8 weeks during the summer of 2017. The stipends, which will be between approximately \$2,500 and \$5,000 each (gross compensation before any deductions), are designed to help to defray students' costs, bring in matching funds, and honor students who will serve the public.

B. PROGRAM GUIDELINES AND RULES

1. EMPLOYER ELIGIBILITY: Only non-profit and government organizations are eligible. No private law firm, political campaign, elected official (unless working as part of regular government administration), or other employer that requires the student to be a member of a particular political party shall be eligible.

2. STUDENT ELIGIBILITY: The Summer Stipend Program is only available to current UMass Law students. **To be eligible, students must have completed at least 45 law school credit hours by the end of the spring semester 2017 and have at least one semester remaining at UMass Law at the end of the summer of 2017, i.e., not graduating or transferring. All applicants and stipend recipients must be in academic good standing with no outstanding disciplinary issues, i.e., must have a G.P.A. of 2.3 or above and not be on probation.**

3. WORK REQUIREMENTS: The work must be legal in nature. Work must be (i) a minimum of 8 weeks, (ii) full-time, (iii) starting after the student's last final exam of spring semester 2017 and completed before the first day of classes of fall semester 2017, and (iv) completed to the employer's satisfaction. The employer must provide attorney supervision for the student unless UMass Law specifically authorizes non-attorney supervision. **There is no geographical limit on work sites.** According to Massachusetts SJC Rule 3:03, students who perform work under Rule 3:03 certification may not receive compensation, and therefore **work to be performed under SJC Rule 3:03 certification is not eligible for the Summer Stipend Program. Additionally, work for which a student will concurrently earn academic credit, including through the Field Placement Program, is not eligible.**

4. COMPENSATION RESTRICTIONS AND OTHER FUNDING SOURCES: **Applicants are encouraged to seek matching or alternative sources of funding.** However, total **gross** compensation (before any deductions) for the work to be performed, including the UMass Law Summer Stipend Program, cannot exceed twice the amount of the Summer Stipend. In the event that a stipend recipient's total **gross** compensation (before any deductions) exceeds twice the amount of the Summer Stipend, the stipend recipient shall promptly return the excess, up to the full amount of the UMass Law Summer Stipend, to UMass Law. Stipend recipients who transfer out of UMass Law for or during fall semester 2017 must return the full amount of the UMass Law Summer Stipend to UMass Law.

5. SELECTION CRITERIA: A Selection Committee, comprised of one UMass Law faculty member, and UMass Law's Director of Career Services, Director of Public Interest Law Programs, and Director of Student Engagement and Professional Development, will evaluate applicants on their commitment to public sector law including prior public sector experience, their ability to serve as representatives of UMass Law, and the likelihood that their proposed internships will serve the public and further the applicants' legal training. The Selection Committee will consider applications, resumes, personal statements, grades, number of credits completed, interviews, and any other relevant criteria. **Additional consideration is given to applicants who have already secured a summer position, including at an organization at which the applicant has already worked, and have sought matching or other additional funding.** Stipend recipients will be required to briefly discuss their summer work experience with other UMass Law students as part of a Career Services Office workshop during 2017-2018 academic year.

6. APPLICATIONS: In order to be considered for a Summer Stipend, each student must submit a completed application form, resume, and personal statement, **only by email** to Leslie Becker Wilson at leslie.becker.wilson@umassd.edu, no later than **12:00 p.m. on March 17, 2017.** Incomplete or late applications will not be considered. Summer Stipends will be announced as soon thereafter as possible. In order to remain eligible for awarded Summer Stipends, within the time frame stated in the letter announcing selection for the Summer Stipend, each prospective stipend recipient must submit (i) a letter from their employer confirming their participation in the employer's 8-week, 40-hour per week internship, and (ii) confirmation of their intent to accept the UMass Law Summer Stipend. Stipends will be distributed in biweekly installments, once all required paperwork is submitted to the Student Employment Office (located in Room 105 in the Foster Administration Building), starting after the internship commences. **Applicants may list up to two possible employers on their applications; although applicants do not need to have employer commitments by the March 17th deadline, applicants do need to have contacted their proposed employers by that time.**

7. FURTHER QUESTIONS: Students with questions about the UMass Law Summer Stipend Program should contact Leslie Becker Wilson at leslie.becker.wilson@umassd.edu.

UNIVERSITY OF MASSACHUSETTS SCHOOL OF LAW
SUMMER STIPEND PROGRAM 2017 APPLICATION
Deadline: 12:00 p.m. March 17, 2017

A. APPLICANT INFORMATION:

Name: _____
Credits by May 2017: _____ Expected Graduation Date: _____ Full-Time _____ or Part-Time: _____
Local Address: _____

Phone: _____ Email: _____

B. POTENTIAL EMPLOYER INFORMATION:

Organization I: _____
Office Address: _____

Direct Supervisor: _____
Phone: _____ Email: _____
When did you first contact Organization I about a 2017 summer internship? _____
Do you have an offer from Organization I yet? Yes _____ No _____
If not, when do you expect to hear from this employer? _____
Can this employer offer any pay? Yes/No/Unsure. If the employer can pay, please state how much: _____
Nature of work you would perform for this organization: _____

Organization II (if applicable): _____
Office Address: _____

Direct Supervisor: _____
Phone: _____ E-mail: _____
When did you first contact Organization II about a 2017 summer internship? _____
Do you have an offer from Organization II yet? Yes _____ No _____
If not, when do you expect to hear from this employer? _____
Can this employer offer any pay? Yes/No/Unsure. If the employer can pay, please state how much: _____
Nature of work you would perform for this organization: _____

C. ADDITIONAL INFORMATION:

1. Please attach a resume and a typewritten 250-750 word personal statement describing your interest in the public sector in general and in the public sector legal internship(s) listed in Section B, above, in particular.
2. Are you seeking additional funding for this internship? If so, please list the funding sources and amounts.
Yes _____ No _____ Additional Funding: _____

D. CERTIFICATION:

I, (print name) _____, hereby certify that I read and understand the 2017 Guidelines for the Summer Stipend Program, that I currently meet all requirements listed in the Guidelines, and that I will return any Summer Stipend awarded to me in the event that I later cease to meet any of these requirements. Further, by checking off each line below, I certify that I have met each of the below-listed requirements:
___ **I will have completed 45 law school credits by the end of the spring semester 2017.**
___ **I will have at least one semester left at UMass Law after this summer.**
___ **I am in academic good standing, i.e., have a G.P.A. of 2.3 or above and not on probation.**
___ **I have contacted the above-listed potential employer(s).**

Signed: _____ Date: _____