University of Massachusetts School of Law – Dartmouth
Field Placement Application Form

First Name: ___________________________ Last Name: ___________________________ Student ID: ____________

E-Mail __________________________@umassd.edu Program: Day____ Evening _____
Check Semester applying for: Fall _____ Spring _____ Summer _____ Year _____

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### Law 639 Field Placement (3-4 credits)

| Prerequisites for the following: 30 credits; Pre or Corequisite: Law 525 Professional Responsibility | Required: |
| Check one of the following: ___ 3 credits ___ 4 credits | Please see: [http://www.umassd.edu/law/clinics/forms/](http://www.umassd.edu/law/clinics/forms/) and check (√) that you have read the following: |
| Check on the following: |
| ____ Law Office (GPA of at least a 2.3) | ____ Field Placement Memorandum of Understanding |
| ____ Judicial Placement (GPA of at least a 3.0; writing sample must be attached) | ____ FPP Policies and Procedures Manual |

Also required:
Resume Attached _____

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### Law 693 Advanced Field Placement (3-4 credits)

| Prerequisite: Law 639 Field Placement Program | Required: |
| Check one of the following: ___ 3 credits ___ 4 credits | |
| Check on the following: |
| ____ Judicial Placement (GPA of at least a 3.0; writing sample must be attached.) | |
| ____ Law Office (GPA of at least a 2.3) | |

Seminar Location (if applicable) __________________________

*This course does not count toward the 65 credit hours in regularly scheduled class sessions as a condition for graduation; a student may not earn more than 25 credits of instruction in these courses for the JD completion.

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Participation may be subject to a criminal records check (CORI). If students have any concern they should speak with the Director of Clinical Programs and Experiential Learning, Margaret Drew.

* I authorize the Law Enrollment Center to attach my transcript to my application.

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LEC Office Only: Practice course required for degree? YES____ NO____ Grad Date: ______

Course Professor’s Signature __________________________ Approved_____ Denied _____ Wait list _____

Revised 7.18.18
Registration Information

Important Dates and Information:

Field Placement Course Enrollment requires an Application Form.
Students interested in registering for a Field Placement should visit the Field Placement web page for Field Placement details and application.

http://www.umassd.edu/law/academics/clinics/field-placements/

Students are allowed to register for one Field Placement or one Clinic per semester.

Priority registration is used for enrollment in Clinic, Field Placement and Practice Courses. To be considered for priority registration, your application must be submitted by the close of priority registration. Late applications will be considered on space availability basis only after priority applications are reviewed.

Application may be submitted to the Law Enrollment Center (LEC) by:
Hard copy
Fax 508-985-1104
Email to LEC@umassd.edu

Priority enrollment is based on the following criteria:

1. Application submitted on time.
2. Date of graduation, as students who are closest to graduation will be given priority.

Steps for a smooth enrollment process:

1. Check your email for registration confirmation and/or requests for further information.
2. Register for the classes you will take if you do not get into clinic or field placement.

To be considered for priority your application must be received by the close of priority registration.

For more information on Clinical Programs and Experiential learning, visit http://www.umassd.edu/law/academics/clinics/

Student Commitment

Your commitment when enrolling in the Field Placement course is an indication of the professional responsibility you will be entrusted with in your professional placement. By accepting a Field Placement you agree to waive the ability to drop the placement during the drop /add period. Dropping a Field Placement may be done only in the event of an unforeseen emergency or under the most extraordinary of circumstances and must be approved by the faculty member teaching the course. A letter explaining your reasons for the drop must be submitted to the LEC at LEC@umassd.edu and to the faculty member teaching the course.