University of Massachusetts School of Law – Dartmouth
Field Placement Application Form

First Name: ___________________________ Last Name: ___________________________ Student ID: ___________________________
E-Mail ___________________________@umassd.edu Program: Day_____Evening_____
Check Semester applying for: Fall _____Spring _____Summer _____ Year _____

### *Law 639 Field Placement* (3-4 credits)

<table>
<thead>
<tr>
<th>Prerequisites for the following: 30 credits:</th>
<th>Required:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre or Corequisite: Law 525 Professional Responsibility</td>
<td>Please see: <a href="http://www.umassd.edu/law/clinics/forms/">http://www.umassd.edu/law/clinics/forms/</a> and check (√) that you have read the following:</td>
</tr>
</tbody>
</table>

Check one of the following:  

- 3 credits  
- 4 credits  

Check one of the following:  

- Law Office (GPA of at least a 2.3)  
- Judicial Placement (GPA of at least a 3.0; attach writing sample)  

### *Law 693 Advanced Field Placement* (3-4 credits)

<table>
<thead>
<tr>
<th>Prerequisite: Law 639 Field Placement</th>
<th>Required:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Check one of the following: 3 credits</td>
<td></td>
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</tbody>
</table>
| Check one of the:  
| Law Office (GPA of at least a 2.3)  
| Judicial Placement (GPA of at least a 3.0; attach a writing sample.) |

Seminar Location (if applicable)

Some placements may require MA, Rule 3:03/RI, Rule 9 Approval. Participation may be subject to a criminal records check (CORI). If students have any concern they should speak with the Director of Clinical Programs and Experiential Learning, Margaret Drew.

*This course does not count toward the 65 credit hours in regularly scheduled class sessions as a condition for graduation; a student may not earn more than 25 credits of instruction in these courses for the JD completion.*

Signature ___________________________ Date ________________

I authorize the Law Enrollment Center to attach my transcript to my application.

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**LEC Office Only:**  

Live Practice course required for degree? YES_____ NO_____

Course Professor’s Signature ___________________________ Approved ____ Denied ____ Wait list ____
Registration Information

Important Dates and Information:

Field Placement Course Enrollment requires an Application Form.
Students interested in registering for a Field Placement should visit the Field Placement web page for Field Placement details and application. For more information on Field Placement, visit: http://www.umassd.edu/law/academics/clinics/field-placements/

Students are allowed to register for one Field Placement or one Clinic per semester.

Field Placement: Applications will be accepted on a rolling basis each semester beginning the first day of Open Enrollment.

Students must complete a Field Placement Application and return to the LEC at lec@umassd.edu (Priority is given to first time takers)
   1. Check 3 or 4 credits
   2. Check that you have read the Memorandum of Understanding & Policies and Procedure Manual
   3. After you submit the application, please set up an appointment with Prof Margaret Drew at margaret.drew@umassd.edu

Steps for a smooth enrollment process:

   1. Check your email for registration confirmation and/or requests for further information.
   2. Register for the classes you will take if you do not get into field placement.

Student Commitment

Your commitment when enrolling in the Field Placement course is an indication of the professional responsibility you will be entrusted with in your professional placement. By accepting a Field Placement you agree to waive the ability to drop the placement during the drop/add period. Dropping a Field Placement may be done only in the event of an unforeseen emergency or under the most extraordinary of circumstances and must be approved by the faculty member teaching the course. A letter explaining your reasons for the drop must be submitted to the LEC at LEC@umassd.edu and to the faculty member teaching the course.