

## **CONFERENCING & EVENTS**

SCHOOL FOR MARINE SCIENCE AND TECHNOLOGY

## SMAST CONFERENCE CENTER RATE SCHEDULE

**Cost** - For on-campus organizations, there is no charge for reserving a space; however, fees apply for additional services such as catering and technical services.

	SMALL CONFERENCE ROOMS		CLASS/CONFERENCE ROOMS		
	Dean's 209	Rooms 103,132,235	Rooms 101 + 102	2 Rooms combined	All Rooms combined
<b>External Companies</b>	\$50 half day	\$75 half day	\$100 half day	\$150 half day	\$250 half day
	\$100 full day	\$150 full day	\$200 full day	\$250 full day	\$450 full day
Non-profit (10% discount)	\$45 half / \$90 full	\$68 half / \$136 full	\$90 half / \$180 full	\$135 half / \$225 full	\$225 half / \$405 full
SMAST/DMF	No Charge	No Charge	No Charge	No Charge	No Charge
ROOM CAPACITY	10	12-15	24	36-48	60 with tables 120 no tables

## **OTHER FEES**

Clean-Up Fee (Mandatory for Food in Conference Center) \$50 (Waived if local host completes)

Room furniture (setup/breakdown) \$75 (Waived if local host completes)

After Hours Fee \$50/hour

Tech Support \$50/hour (Initial set up of the AV equipment is included in the room rate; however, groups

requiring tech support throughout the meeting will be charged the tech support fee)

Additional Tables/Chairs/Tent As needed per external quote