If a shooting or active threat occurs:

1. **Run:** Evacuate the building if you can.
2. **Hide:** Silence your phone, stay out of sight, and lock and barricade doors.
3. **Fight:** Act aggressively, use improvised weapons, commit to your actions.

In case of evacuation or fire alarm:

- Stay calm and proceed to the nearest exit.
- Do not use elevators.
- Be aware of persons with disabilities and be prepared to help as necessary.
- Proceed to the nearest Emergency Assembly Point.
- Do not re-enter the building.