

Student Travel Assistance

The Office of Undergraduate Research is committed to supporting UMass Dartmouth undergraduates in all aspects of their research endeavors. We are pleased to offer assistance for travel to present research at scholarly conferences or workshops.

Awards are generally for travel dates between Sept 1 through May 31. Please speak with the OUR staff if your proposed travel is during the summer. Applications will be accepted on a rolling basis throughout the year.

A student may apply for one travel award per academic year. Currently, the maximum amount of any single award is \$300. **Support is for conference registration.** Each student is additionally subject to an individual cap on awards during their time as a student, of \$1,000. Students who have concerns about costs should consult with both their faculty supervisor and a member of the OUR in a timely manner.

Travel Assistance Application

The application should include

- a completed cover sheet (see next page)
- an abstract for the poster or talk
- evidence that abstract has been accepted
- brief statement outlining the importance of attending the conference
- an itemized budget for the estimated total costs of travel (faculty supervisors can request additional funding for registration)
- a list of other funding sources for which the student has applied or plans to apply
- a letter from the faculty supervisor explaining the academic significance of the conference

Grants will be awarded on a competitive basis. Considerations include

- the impact of attending a conference on the student's career
- the distance traveled and cost of registration
- evidence of effort in securing additional funding, where relevant

Receipts will be required for reimbursement.

OUR Student Travel Grant Application Cover Sheet

Name _____

ID # _____

E-mail Address _____

Department _____

Research Supervisor _____

Project title _____

Title of Conference _____

Location _____

Dates _____

Poster or talk? _____

Presentation title _____

Applicant Signature _____

Supervisor Signature _____

Submit the complete application to the OUR via Dr. Pamela Karimi (our@umassd.edu).

Attach the following documents:

- Abstract
- Evidence of abstract acceptance
- Itemized budget
- List of other potential funding sources
- Statement of the impact of the conference on current research and future career
- Attach/submit supervisor statement

OUR use only.

Date received:

Approval date:

Approved amount: