

Policy on Allocation of Academic Fee Revenue

Policy Number	ACA-032
Effective Date	November 1, 2018
Responsible Office/Person	Academic Affairs: Provost Admin.& Finance: Vice Chancellor/CFO
Related Policies	
Additional History	
Additional References	

University of Massachusetts Dartmouth
Division of Academic Affairs
Division of Administration and Finance
Policy on Allocation of Academic Fee Revenue

1.0 Purpose

Allocation of Academic (College/Major/Program) Fee revenue is made to support education and general (E&G) expenses in the division of academic affairs.

2.0 Revenue Projection

The schedule of individual college fees (annual based on student's registered major) can be found here:

Undergraduates: <https://www.umassd.edu/undergraduate/tuition/>

Graduate Programs: <https://www.umassd.edu/graduate/tuitionfees/>

In the [University Catalog](#) these are referred to as program fees.

Gross revenue is computed on the fee rate for the student's registered major and enrollment full-time equivalency. Net fee revenue is the gross revenue less any fee waivers/credits.

Revenue from fees collected from students registered in interdisciplinary programs will be credited to the college of the home department.

Revenue from fees collected from students registered in dual majors will be credited to the college 'owning' the major(s).

Twenty percent of each Colleges' net revenue is allocated to support the provost's office and the library. The remaining balance of 80% is returned to each College/School according to the actual net fee revenue generated from students in their degree programs. Revenue is recorded on the census date in the fall and spring semester.

Program fee revenue from University Extension is distributed to Colleges following the same procedure as above.

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Program fee revenue originating from students changing majors will be redirected at point (start-of-term) of enrollment in new major.

3.0 Allocation Policy

Overall net revenue distribution is:

Provost	10%
Library	10%
College/School	80%

Each College/School will receive funds according to their actual income determined in section 2.0. Departmental distributions will be determined by respective College/School Deans during the budget process.

Year-end carryforward of college fee balances is addressed in a separate policy.


4.0 Authority

Academic Affairs/Office of the Provost

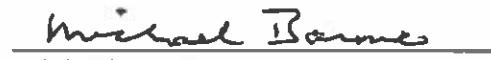
Policy Changes:

The Division of Academic Affairs and Division of Administration & Finance will review this policy every five years or sooner.


Approvals:



Mohammad A. Karim
Provost; Executive Vice Chancellor for
Academic Affairs; Chief Operating Officer



Michael J. Barone
Interim Vice Chancellor for Administration &
Finance; Chief Financial Officer



Robert E. Johnson
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10/31/18

Date