

Emergency Notification Policy

Policy Number	STU-011
Effective Date	
Responsible Office/Person	Student Affairs - Health Services, Counseling Services
Related Policies	
Additional History	This policy updates STU-011 from December 17, 2007

I. POLICY STATEMENT

In emergency circumstances when the health, well-being, or safety of a student or others is assessed to be at risk, university personnel may exercise administrative discretion and notify a third party (e.g. University administrator, external authority, a student's designated emergency contact person/parent/legal guardian).

II. PURPOSE

The U. S. Department of Education made a decision in 1988 to allow universities to determine whether there is, in fact, a health or safety emergency that justifies university personnel disclosing information to a third party without the student's written consent.

III. DEFINITIONS

University personnel consider the following criteria in determining whether an emergency notification should be initiated:

- Is the emergency a potentially serious threat to the health or safety of the student or other individual(s)?
- Is the information to be disclosed necessary to deal with the emergency?
- Are the parties to whom the information is to be disclosed in a position to deal with the emergency?
- Is time of the essence in dealing with the emergency?

IV. PROCEDURES

Contact the most appropriate office listed below if you believe an emergency notification may be needed:

Office of Student Affairs

Phone: (508) 999-8600

Counseling Center

Phone: (508) 999-8650

Health Services

Phone: (508) 999-8876

Department of Public Safety

Phone: (508) 999-8107

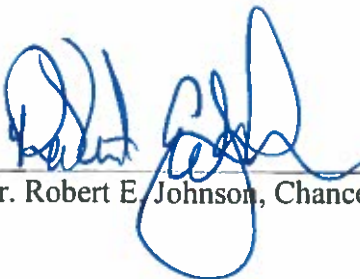
V. RESPONSIBILITY

Office of Student Affairs

VI. ATTACHMENTS

None

Approved:



Dr. Robert E. Johnson, Chancellor

Date:



2/27/18