

UNIVERSITY STUDIES COURSE APPROVAL REQUEST

FACULTY AND CHAIR SPONSOR SHEET

COURSE NAME/DEPARTMENT/NUMBER: _____

CLUSTER REQUIREMENT: _____

As a condition of approving this course for University Studies credit, we agree:

That each offered section of this course shall have a syllabus explicitly listing the learning outcomes for this Cluster Requirement along with the course-specific learning outcomes.

That each offered section of this course shall follow the general spirit of the Master Syllabus, with the understanding that different instructors may emphasize different elements of the course and/or use different pedagogical approaches or assessments.

That a syllabus for each offered section of this course will be emailed to the University Studies Director prior to the end of the semester in which it is offered.

That all faculty teaching this course will make available to the University Studies Director and the University Studies Committee any and all student work for the purposes of program assessment, with the understanding that such assessment will take place on a multi-year cycle, that such assessment will keep anonymous the identities of both the students and the instructors, that the responsibility for the collection of student work will fall in the main on the University Studies Director or designee and that this collection shall entail minimal disruption to the operation of the course.

Chair: _____

	Printed Name	Signature	Academic Rank	Date
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Faculty Sponsor: _____

	Printed Name	Signature	Academic Rank	Date
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Faculty Sponsor: _____

	Printed Name	Signature	Academic Rank	Date
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